

SPECIAL COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 12, 2025
FRANKFORT, IL – FOUNDERS COMMUNITY CENTER
7:00 p.m.

- I. Call Committee to Order – President pro tempore Gentry called the meeting to order at 7:15 p.m.
Attendance: Commissioner Barz, Ponton, Ruvoli, Gentry; Executive Director, Gina Hassett;
Edward Newton, Supt. Building and Grounds; and Mary Strand, Recording Secretary.
Absent: Commissioner McCarey
Guest: None
- II. Pledge of Allegiance
- III. Public Comment –None
- IV. Facility & Property Update –
 - A. Indoor Recreation Center – Gina shared a grid of the responses from the survey. There are “Vote No On Taxes” signs popping up in the village. Survey closes on September 7th. Gina reached out to Frankfort Square Park District to see if there is an appetite to build a Rec Center together with FPD. The next steps will be discussed after September 7th. Discussion was held.
 - B. Fort Frankfort – It was discovered that certain pieces on the ramp were not powder coated and other project issues. Gina did contact the company. Part of the structure needs to be deconstructed. Ed’s team is doing that to free up the contractor to keep moving ahead and it will be done tomorrow. Ed is working with the contractor to avoid any change orders. There are approximately 5-6 pallets to be sent back. The Rep did come out and agreed to sending pieces back. Gina will track the timing of getting the pieces back.
 1. The decks on the ramp pieces are not powder coated to the same level of the flat decks. Also, the steel curb on the ramps assembly have been attached and will now have to be cut off in order to do the powder coating. Side rails on ramps will need to be cut off and all new hardware sent for reattachment.
 2. The collars and poles have issues too. The collar does not fit over the poles provided. There are 12 poles and only one allows for the collar to be attached. Poles will need to be replaced by the manufacturer.
 3. Enclosure Assembly - The Enclosure Assembly to post (which is square the adjacent deck) does not align and there is a gap between the mount and post. All other fastening points are flush.
 4. Handrail Panels – The handrails for all the ramped areas have an issue. The mounting flanges are at an inconsistent angle therefore they don’t meet flush with the wood uprights. Not one panel meets and are all marked with the same tag.
 5. Roof Materials - Per emails and signed order I believe we went with plastic roof panels for the structures; we have wood ones and the description of the build indicates wood. We will make do with the wood but per the emails, it was an upcharge of \$7,000 for plastic. She would anticipate a refund for the materials.
 6. Additional Drawings & Concerns for Bridgeway - We have one large arched deck that doesn’t have the powder coating. There weren’t any numbers or markings on the bridge deck. There are two handrails unboxed now that are the same length as the deck piece, those are straight, not curved It is unclear on its location but

suspected that it goes to the area between the grain tower high slide deck and the platform. If that is the location, we do not see any arched hand railings for this area. The only rendering we have for that deck area doesn't show it being arched.

- A. Five Oaks Park – Mike and Gina will attend a Settlement Conference on August 13th in front of the judge for Five Oaks lawsuit.
- C. DCEO Funding – Senator Hastings will make the announcement of the funds at the Back to School Bash. A press release will go out after. In the next week or two, Todd and Gina we'll be scheduling meetings with the board and with the different community groups to start with the master planning. Gina has not heard anything from the state yet. She will wait to reach out to the state.
- D. Cell Tower Discussion – Gina received a letter and responded to it. The property they are interested in is Sara Springs. The owner is requesting a 50 year lease. It was suggested to determine costs that would be incurred by FPD. It must be approved by The Village. Discussion was held. The location where they build it was discussed. The builder will contact the homeowners. Gina will get more information from the builder.
- E. Sandalwood HOA Request – The HOA is requesting to install a 3' x 5' monument stone with the subdivision name on the SW corner of the Sandalwood Park parcel. Gina drafted up an agreement to address the HOA's obligation to maintain the stone and surrounding plantings.
- F. Old Stone Pond – A resident called and asked if she could put outcropping stone by the pond.
 - This pond is very shallow, and staff are currently treating it.
 - The west and north shorelines are rough. There is dead brush and invasive species need to be removed.
 - Residents have taken liberties to develop their shorelines, and a resident is now requesting to install outcropping stones and a path behind their home. The installation would encourage the public to fish from that shoreline and will increase algae growth.
 - Staff recommends that the Park District transfer ownership to the 4 homes that back up the pond or the HOA to take ownership of the pond. It could be a private pond. Terms could be they pay for the transfer fees but it would be worth the costs as it would save the park district future labor and chemical costs.

Discussion was held. The consensus was that Gina communicates to the HOA first and if they don't want it, make the offer to the 4 residents.

- V. Recreation –
- VI. Miscellaneous – The utility easement at Commissioners Park was discussed. ComEd will be doing new poles and power lines.
- VII. Executive Session – None
- VIII. Adjournment – With nothing further to discuss, President pro tempore Gentry closed the Committee Meeting at 8:05 p.m.

Respectfully submitted,

Mary T. Strand, Board Minutes Secretary