

Frankfort Park District
Decennial Committee on Local Government Efficiency Meeting Agenda
Tuesday, September 26, 2023
Founders Center at 140 Oak Street, Frankfort, Illinois
6:30 PM

1. **Call to order** President McCarey called the meeting to order at 6:37 p.m.

2. **Roll call**

PRESENT Commissioner McCarey
Commissioner Ruvoli
Commissioner Ponton
Commissioner Gentry
Committee Member Brad Baker
Committee Member Melissa Cosich
ABSENT Commissioner Barz

ALSO PRESENT Gina Hassett, Executive Director; and Mary Strand, Recording Secretary.

GUESTS

3. **Introduction to Government Efficiency Committee (GEC)** – Gina Hassett began the meeting by thanking both Brad & Melissa for volunteering their time to this committee. She explained that forming this committee was a new requirement in Illinois and a description of the committee and responsibilities was included in the packet she sent to each member. Since this is the initial meeting several items need to be addressed.

4. **Appointment of Officers**

- a. Appointment of Frankfort Park District Board President as Committee Chairman – President McCarey will be the Committee Chairman.
- b. Appointment of a Committee Secretary and Vice Chairman – Commissioner Ruvoli was appointed Vice Chairman and Commissioner Gentry was appointed Secretary. The Committee members accepted the appointments.

5. **Approval of Agenda** – President McCarey asked for a motion to approve the Agenda as presented.

Commissioner Ruvoli made a motion to approve the Agenda as presented, and Commissioner McCarey seconded the motion. A roll call vote was taken.

Aye: (6) Commissioners Gentry, Ponton, Ruvoli, McCarey, Baker, Cosich
Nay: (0)
Abstain: (0)
Absent: (1) Barz

Motion approved

6. **Minutes for Approval**

- a. None

7. **Old Business**

- a. None

8. New Business

- a. Approval Resolution 23-9 Adopting Regulations for Public Participation at Meetings of Decennial Committee on Local Government Efficiency

Commissioner Ruvoli made a motion to approve the Resolution 23-9 Adopting Regulations for Public Participation at Meetings of Decennial Committee on Local Government efficiency, and Commissioner Ponton seconded the motion. A roll call vote was taken.

Aye: (6) Commissioners Gentry, Ponton, Cosich, Ruvoli, McCarey, Baker
Nay: (0)
Abstain: (0)
Absent: (1) Barz

Motion approved

- b. Discussion of Agreements, Ordinances, Policies, Reports, Resolutions, and other items related to the Decennial Committee's work – Gina supplied copies of the FPD Board Orientation Manual to let Brad & Melissa understand the guidelines by which the Board conducts business. Also copies of the Intergovernmental Agreements between FPD and Organizations that use its facilities. A copy was included of the IGAs between Frankfort Park District and The Village of Frankfort on how to handle the enforcement of certain ordinances. The Land Cash Ordinance was included. One of the first things this committee could do is to look at the IGA to see if there is a better, more efficient way to handle them or word them. There are a lot of entities that FPD works with that there is no IGA. Gina will create a google document and then a google sheet that committee members can make notes on to let other committee members know that they want to discuss at the next meeting. Mark agreed to assist with the process. Elmer suggested to use a more boilerplate IGA that doesn't have to go to an attorney every time. The goal of this committee is to make improvements and then put them in the reports.
- c. Approval of Meeting Schedule for Decennial Committee – Two more meetings are required by this committee and then a report must be written and submitted to the County by December 2024. The proposed meeting dates are: Tuesday, September 26, 2023; Tuesday, November 28 2023; Tuesday, February 27 2024; Tuesday, May 28, 2024; and Tuesday, September 24, 2024. Gina will post them and then they can always be changed later with 48 hours' notice to the public.
- d. Discussion on Decennial Report Format – Gina sent the committee a link to a sample report to help guide how this committee wants to set theirs up. It is provided by Illinois Association of Park Districts who act as legal advocates for the governing Districts. The committee members should review the sample report to determine what items they think should be worked on. Discussion was held. As items for improvement are identified, the Board can take action on them and put the improvements in the report. Discussion was held.
9. **Agenda Building for the Next Meeting** – Committee members should look through the IGAs and suggest some of them that need to be put on the next agenda for discussion and revision. Gina will send out reminders related to the tasks.
10. **Board Orientation** – New committee members should review the Open Meeting Act. Gina explained how the FPD Board functions. Approved minutes would be posted. There is a GEC page on the FPD website.

11. **Comments from the Public** - None
12. **Announcements** – None
13. **Comments** –
The commissioners thanked both Melissa and Brad for being a part of the GEC.
14. **Motion to adjourn** – President McCarey asked for a motion to adjourn the Frankfort Park District Government Efficiency Committee meeting of September 26, 2023 at 7:20 p.m.
Commissioner Gentry so moved and Commissioner Cosich seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote.

Respectfully submitted,

Mary T. Strand

Board Minutes Secretary