

payments for Capital projects and the 2 payrolls make up the bulk of the total. Gina Hassett explained that she and Regina will meet with someone next week to get some training to provide Regina the support she needs for ACS finance software. And she added that the month end financials were given out tonight so if anyone has questions, they can discuss them at the Committee Meeting. President McCarey commented on the basketball trophies and medals and asked if one was given to Commissioner Ponton for volunteering to coach. He expressed his gratitude to Mark.

Commissioner Ruvoli made a motion to approve the February 13, 2024, Accounts Payables and Payroll in the amount of \$224,274.73 as presented and Commissioner Ponton seconded the motion. A roll call vote was taken.

Aye: (4) Barz, Ruvoli, Ponton, McCarey
 Nay: (0)
 Abstain: (0)
 Absent: (1) Gentry

Motion approved

7. CITIZENS COMMENTS AND/OR CORRESPONDENCE – None

8. PRESIDENT'S REPORT

- President McCarey asked about the Government Efficiencies meeting. Gina Hassett said she will schedule it for one of the April meetings.

9. EXECUTIVE DIRECTOR REPORT.

A. Approval of Certificates of Deposit agreements - Staff worked with the Dan Regain, President of Town Center Bank to update the CD agreements. Attached are updated agreements. The rates are impacted by the term and whether it is a rollover or a new CD account. Town Center is extending the Park District the rates as if this was a new investment.

- \$890,169.90 for 9 months at 4.5%
- \$1,110,399.04 for 13 months at 4.25%

President McCarey asked for a motion to approve the certificate of deposits with Town Center Bank for the terms outlined. Discussion was held and commissioners asked that Gina ask for higher rates. Motion tabled.

B. Approval of agreement with Leather and Associates – Feedback received indicates people want a more creative play space. Gina did try to negotiate to reduce the price for an updated design. It is based on a \$350,000 build. Some pieces of equipment will be purchased by FPD separately. The \$39,988 cost was discussed. Gina will reach out to get some references from previous clients of Leather & Assoc. (*Commissioner Gentry joined the meeting at 6:55 p.m.*) President McCarey asked for a motion to approve the Agreement between Leather & Associates and FPD for design services at a cost of \$39,988.

Commissioner Barz made a motion to approve the agreement between Leather & Associates and FPD for \$39,988. Commissioner Ponton seconded the motion. A roll call vote was taken.

Aye: (4) Ruvoli, Barz, Ponton, McCarey
 Nay: (0)
 Abstain: (1) Gentry,
 Absent: (0)

Motion approved

- Borg Warner property - Gina told the Board that she received a letter from the new owners of the former Borg Warner property today. It will be called the Reserve of Copper Creek and they are proposing to install a putting green. She will contact the Village to ask what the estimated land/cash contributions will be.
- Community Center Plans – Staff has provided Williams Architects the signed

proposal. Staff are waiting to establish dates to kick off the project with Williams. Gina has been talking to Williams and Assoc. to determine a design concept. A stakeholders meeting will be held on April 10th. Government agencies, coaches of FPD programs, seniors and parents of pre-school children will all be invited as well as FPD staff. Then on April 20th the plan is to invite them all to the Earth Day event to get their feedback. At the same time a survey will go out to the community.

- Budget – The work sheets are being updated so that staff can begin to enter the numbers.

10. COMMITTEE REPORTS

A. Special Recreation – Gina sent a link of the LWSRA Board packet in the commissioners' information packets.

B. Building and Grounds Report

- Tree trimming and chipping is continuing with the better than average weather keeping the maintenance department ahead of schedule.
- Work is being done to prepare the sports fields.
- Staff repaired a blower motor to one of the rooftop furnace units. They also discovered a heat exchanger which needed replacement. A new one was ordered, installed, and the unit is back in operation.
- The north concession stand at Commissioners Park was vandalized. Two windows and an exterior light fixture were broken. A police report has been filed and staff is working on repairs. Insurance claim information was discussed.
- The existing playground equipment and gazebo are being removed in preparation to update and improve Windy Hill playground. Maintenance staff is working on grading and prepping the area for the new equipment. This is an OSLAD Grant project.
- Commissioner Ruvoli asked Ed about any vendors he was in touch with at the IAPD conference in January. Ed said yes he was working with one to view some online demos.
- Ed said that the hardware that was removed from picnic tables at Lincoln Meadows Park was replaced with tamper proof hardware after vandalism was discovered.

C. Recreation Report – Stacey Proper

- The Summer brochure is being worked on and will go to the printer March 27. Registration will open on April 23rd.
- The Spring Craft Show was held on March 2nd. There were 74 spaces sold with 67 vendors. It was well attended.
- Staff is working on the Bunny events to be held on March 23rd. Donuts with the Bunny, Games, pictures with the Bunny and an egg hunt for Dogs will all be a part of the events.
- Youth Basketball League will end on March 9th for the 1st -4th grade division and 7th & 8th grade division. The 5th & 6th grade division will end on March 16th. Beth will get out surveys to participants families and make adjustments based on feedback if needed.
- Soccer league will begin the first week of April.
- Staff is working on the summer camp programs and looking to hire camp counselors.

- a. Community Outreach – Julie has been getting a lot of sponsors. She is ordering the softball sponsor banners soon. She is doing well in getting sponsors for the t-shirts for the leagues. Short Run sponsors are also committing to the event.

D. Public Relations – Debs report was included in the Board's packets. Gina noted that in addition to her other duties, Deb now does the flyers and brochures. She has been keeping busy as a part-time employee.

E. Planning Report – None

11. UNFINISHED BUSINESS –

- Gina Hassett asked the Board if they wanted to make a change to the start time of the

Regular and Committee meetings for the remainder of March and April. All agreed they would be okay with the change to 7 p.m.

- Gina Hassett asked for suggestions on what she should include in the Executive Director remarks of the Summer Brochure. The commissioners would like to see some references to the referendum.
- In preparation for the new budget there will need to be expenditures included for a new server and new firewall. The cost is approximately \$25,000. Commissioner Ruvoli said the IT contractor seems to be doing a good job and gives value for the cost. Discussion was held.
- Ed & Gina are also discussing some things that will need to be included in the Capital Budget.

12. EXECUTIVE SESSION - None

13. COMMISSIONERS COMMENTS

Commissioner Ruvoli asked for an update on the school that is proposing renting two classrooms. Gina just heard back from them that they are still interested in renting. She gave an overview of what would be expected. Commissioner Ruvoli thanked Ed and his staff for all the repair work they have been doing and getting ahead with all the good weather. He thanked Stacey and Cali for all the work they did on the Craft Fair. He expressed his thanks to Commissioner Ponton for volunteering to coach basketball. He extended a thank you to Beth for all she does. He thanked Deb for the efforts she puts into promoting FPD in the media. He thanked Julie for the hard work she is doing to get sponsors. He congratulated Regina on her first month on the job. He asked if anyone wanted the piano. Gina said yes and she is waiting for the person to pick it up.

Commissioner Ponton said Beth is doing a wonderful job on communications for the basketball league. He noted that it was nice to meet Gina Hassett's sister at the St. Patrick's parade. He wanted to know if Ed is looking for seasonal workers yet. If anyone knows someone who is interested they should let Ed know.

Commissioner Barz echoed what the others said in their appreciation for the staff. He asked if anyone would object to him approaching Golden Gate Nursery to negotiate purchasing part of their property by FPD. It is adjacent to the Laraway Road property. Gina and Ed are already following up with them and will keep the Board informed. He asked if there was an update to Five Oaks and wondered if a meeting to discuss the problems should be scheduled. Gina said the attorney is handling and the HOA can not dictate what happens with the property that belongs to FPD. Discussion was held. The next court date is April 2nd.

Commissioner Gentry

14. ADJOURNMENT — President McCarey asked for a motion to adjourn the Frankfort Park District Board of Commissioners Regular monthly meeting of March 12, 2024 at 7:41 p.m.

Commissioner Barz so moved, and Commissioner Gentry seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote.

Respectfully submitted,

Mary T. Strand

Board Minutes Secretary