

SPECIAL COMMITTEE MEETING MINUTES
TUESDAY, October 24, 2023
FRANKFORT, IL – FOUNDERS COMMUNITY CENTER
7:15 p.m.

- I. Call Committee to Order – President McCarey called the meeting to order at 7:24 p.m.
Attendance: Commissioners Ruvoli, McCarey, Ponton, Barz and Gentry; Executive Director, Gina Hassett; Lisa Slattery, Business Manager: and Mary Strand, Recording Secretary.
Absent: None

President McCarey asked to go into Executive Session before other agenda items.

II. Administration

- A. IMRF Election – Gina provided the Board with information on the election of Executive Trustee Board. Her recommendation was to elect Sue Stanish. It will be on the November agenda for approval.
- B. IAPD Delegate – In January, IAPD will hold their annual business meeting which will be held as part of the Soaring New Heights conference. The District is allowed to vote at the annual meeting. The Board must approve a delegate and alternates to represent our District at the annual meeting which is scheduled to be held on January 27, 2024. It is proposed that President McCarey will be the delegate. Commissioner Barz and Gina Hassett will be the alternates. It will be on the November agenda for approval.
- C. Tax Levy – Lisa Slattery gave an overview of the Tax Levy process. If the Board does not ask for more than the estimated levy, it would result in lost tax revenue each year. The increase requested is based on the estimated new buildings in the next year. If the increase is over 5% a Public Hearing would need to be held. Lisa provided a summary of the Tax Levy year over year. Gina provided a draft of the Ordinance 23-14 for review. The Public Hearing will be on the November agenda. Discussion was held.

(Lisa left the meeting at 8:14 p.m.)

- D. Healthcare Rates – New rates for January 1, 2024 were provided to the commissioners. An average increase overall versus a percentage by product was discussed. An increase of \$5 or 10% was discussed for the Health Plans. Gina will work on getting a definite increase to the employees.
- E. Capital Project Summary – The summary is updated quarterly for commissioners to review.

III. Park Management

- A. Pond Maintenance - Staff has received several complaints.
- B. Mowing of Parks – Several complaints were received towards the end of the season. People are noticing the cutbacks that the District has had to enact due to cost increases.

- IV. Recreation
- A. Garden Plots – Staff was trying to figure out how profitable the service is and if it is worth the time and effort put forth by staff. Many of the people who purchase the plots each summer are non-residents. A financial analysis would be helpful to see if an increase to the residents would be appropriate.
 - B. Ice Rinks – The cost of the liners is not in the budget.
- V. Illinois Rescue Funds – A grant draft budget has been submitted for the \$1.7 million for Fort Frankfort. Also the \$40,000 initiative draft grant budget has been submitted for the gym repairs.
- VI. Facility & Property Update
- A. Founders Center Gym Truss Status
 - i. Gym Truss Status – Contractor will start October 25th. Ed will repair the bleachers in-house. Staff will wait to see how much of the roof they will have to open up before they get estimates for repairs.
 - ii. Roof Issues – The Founders Center roof leaks were discussed.
 - B. Five Oaks Park – Discussed legal matter in Executive Session
- VII. Field Use – The incident with FGS on October 22nd was discussed. Gina thinks she should revoke Mr. Sterling’s permit for the next 3 Sundays and asked that he come in to discuss it. She has not heard back yet, but he did send an email to the Board. The Board did not doubt the validity of the complaints against Mr. Sterling. A conversation will be held to eliminate FPD from providing field maintenance to FGS.
- VIII. Executive Session - ***President McCarey asked for a motion to enter Executive Session for the purpose of discussing the purchase or lease of real estate 5 ILCS 120/(2)(5); Personnel ILCS 120/2(c)(1); imminent or pending litigation 5 ILCS 120/2(2)(c)(1); and finances. Commissioner Barz so moved and Commissioner Ponton seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote at 7:24 p.m.***
- IX. Open Session - With nothing further to discuss, President McCarey asked for a motion to end the Executive Session and return to the Open Session of the Committee Meeting. ***Commissioner Barz so moved, and Commissioner Ponton seconded the motion. Motion passed by a voice vote at 7:56 p.m.***
(Attorney Schwendener left the meeting at 7:56 p.m.)
 (Agenda items II-VII resumed)
- X. ADJOURNMENT – President McCarey asked for a motion to adjourn the Special Committee Meeting at 8:50 p.m.
Commissioner Barz made a motion to adjourn and Commissioner Gentry seconded the motion. Hearing no objections all present voted Aye.

Respectfully submitted,

Mary T. Strand Board
 Minutes Secretary