

SPECIAL COMMITTEE MEETING MINUTES
TUESDAY, MARCH 28, 2023
FRANKFORT, IL – FOUNDERS COMMUNITY CENTER
7:00 p.m.

President Barz called the meeting to order at 7:00 p.m.

Attendance: Commissioners Ruvoli, Barz, McCarey, Ponton; Commissioner Gentry (joined at 7:30 p.m.); Executive Director, Gina Hassett; and Lisa Slattery, Business Manager.

Absent: None

Guests: Teresa Dornan, Dennis Miln, Margaret & Scott Little, Donna Simonsen, Karen Zakula and Belinda Olszewski.

I. Facility Update

- A. Founders Center – Gym trusses – Gina heard from the engineers from ESI that they would send her their report today. She has not received yet. The report will then be sent to the insurance company. The report will be used to get estimates. Gina is asking PDRMA how to start the reimbursement process. Questions about what the insurance company will pay for were asked. Discussion was held.
- B. Park Parcels Five Oaks –President Barz invited comments from the Public first. Gina explained that members of Five Oaks came community attended the March 14th Board Meeting and that she also had communication from the HOA. She suggested that they meet together. Gina gave an overview of the situation of the park parcel that was deeded to FPD in December 2022. She said there is no immediate plans to develop the park parcel in Five Oaks. She indicated that it might be eligible for an OSLAD Grant in the future. She exhibited a map showing the park parcel, the lake and the HOA owned property. Karen Zakula was concerned that the park parcel would be traded for a different lot. There are no plans at this HOA time. Donna Simonsen raised some concerns about the location of the park parcel. Dennis Miln, pointed out that there is still a \$6,000 lien on the park parcel. Gina will check with the attorney. It was suggested that the lot could be cleaned, graded and mowed to make it look better. Belinda Olszewski suggested that a group of homeowners can partner with the Village and FPD on Spring Clean Up day to help to clean it up. Discussion was held. Later in the meeting Mrs. Olszewski gave the Board copies of the HOAs attorney paperwork on the parcel.

II. Grants

- A. Lincoln Meadows – One of the pieces of equipment has been delivered. The agreement is still not signed.
- B. Windy Hill Park OSLAD – Staff received 2 design concepts. Once a choice is made it has to go back to the state for approval. Gina will contact the local residents for input.
- C. Splash Pad DCEO – FPD has received money through ACH. However, there is more paperwork that needs to be done. Gina is working on it.
- D. Will County ARPA –HVAC project – The contractor is holding on to the unit for now.
- E. OSLAD Opportunities –Discussions were held after the las Board meeting regarding the Five Oaks Park parcel. A plot of survey or topographic map is not available and would need to be paid for. Discussion was held.

I. Referendum

- A. Fireworks – Contract was approved at the February 14th meeting and signed.
- B. Ice Rinks -

- C. Mowing – Staff is going to discuss with the vendor to only mow every other week to save money.
- D. Weed Control – Staff is recommending keeping the weed control applications as is since mowing will be less. Its effectiveness will be evaluated in the fall.
- E. Ponds -
- F. Community Events –
- II. 2023 Elections – The election is April 4th for two seats on the Board and Tom Barz and Elmer Gentry are the only two on the ballot.
- III. Land Cash Developments
 - A. Town Homes – No further information has been received.
 - B. Abby Woods – No further information has been received.
 - C. Solux Development – This is the former Borg Warner plant. They intend to demolish the building, remove the parking lot and develop the land for residential use. The ball field has some infield ground material that FPD can recover for use at other fields.
- IV. LWSRA – A memo was received from the Executive Director discussing the need by the member Districts to reconsider keeping in place the extra cent that was originally given to help retire the bonds used to pay for the building. If continued it will be used on Capital Projects that were previously provided. Collectively the Districts would owe approximately \$126,500 to continue with the extra. FPD's portion is \$21,000 at this time. Gina feels that LWSRA has the funds to maintain their assets. Discussion was held.
- V. Budget FY 23/24
 - A. Employee Compensation Review
 - B. A draft will be available for the April Board
- VI. Affiliate Groups
 - A. Warriors – FPD arranges their games and practices with the schools and the Warriors pay based on FPD rates. Warriors is not a Recreation Program run by FPD. Gina reached out to the Warriors to start the conversation to have them disassociate the organization with FPD. They will end their affiliation at the end of the current school year.
 - B. Frankfort Baseball – The organization has requested to put up an additional score board. Approval has not been given yet.
 - C. Frankfort Girls Softball - None
 - D. Falcon Football – The organization would like to close the end of the storage shed for more space. Discussion was held. Permits would be required.
 - E. Lincoln-Way Soccer – Nothing to report.
- VII. Miscellaneous –
 - Lisa went over the financial reports that were generated after the new software was installed. She also said that the auditors have contacted her regarding the next audit of FY2022/2023. Gina is checking with other districts to see what they pay. Lisa and Gina feel very comfortable with the current company.
 - The KidsWork Museum is leaving Frankfort and moving to New Lenox. They had approached FPD to partner with them, but FPD did not have funds needed. Commissioner Ruvoli reached out to the Village to discuss partnering with them on some projects. Discussion was held. Gina will reach out to the Village to meet to discuss opportunities to partner.

- VIII. EXECUTIVE SESSION - *President Barz asked for a motion to go into Executive Session for the purpose of discussing the purchase or lease of real estate 5 ILCS 120/(2)(5); Personnel ILCS 120/2(c)(1); imminent or pending litigation 5 ILCS120/2(2)(c)(1); and finances. Commissioner Gentry so moved and Commissioner McCarey seconded it. Hearing no objections all present voted Aye. Motion passed by a voice vote at 9:04 p.m.*
- IX. OPEN SESSION - With nothing further to discuss, President Barz asked for a motion to end the Executive Session and return to the Open Session of the Special Committee Meeting. *Commissioner Gentry so moved and Commissioner McCarey seconded the motion. Motion passed by a voice vote at 9:10 p.m.*
- X. ADJOURNMENT –*Commissioner Ruvoli made a motion to adjourn and Commissioner Gentry seconded the motion. Hearing no objections all present voted Aye. Hearing no objections all present voted Aye. Hearing no objections all present voted Aye. March 28, 2023 Committee Meeting adjourned at 9:10 p.m.*

Respectfully submitted,

Mary T. Strand Board
Minutes Secretary