

**COMMITTEE MEETING – MINUTES**  
**TUESDAY, FEBRUARY 28, 2023**  
**FRANKFORT, IL – FOUNDERS COMMUNITY CENTER**  
**7:00 p.m.**

Vice President Ruvoli called the meeting to order at 7:00 p.m.

Attendance: Commissioners Ruvoli, Barz, McCarey, and Gentry; and Executive Director, Gina Hassett.

Absent: Ponton

Guests: None

**I. Facility Update**

- A. Founders Center – Gym Ceiling – The Boards packets contained information on expenses thus far for the gym. The truss was stabilized, and the engineers will check it to provide documentation to the Village. Additional failing of the webbing of the next truss was observed by the engineers. Gina has contacted a wood truss company for advice. PDRMA has been notified for possible reimbursement. Appraisal of the Founders Center was suggested to see if it would be worth it to repair. Staff has reached out to schools and the library to help relocate programs. It was suggested to do a press release once the expenses and work is determined. Discussion was held.
- B. Park Parcels
  - i. Five Oaks – No liens exist on the deed/title for the park parcel. The Forest Preserve District does not have plans to develop their adjacent property.
  - ii. Old Stone – Discussion was held on if it could be sold. The value of the property is very low.
  - iii. Crystal Brook

**II. Grants**

- A. Lincoln Meadows – Staff is waiting on the grant agreement for the Warriors Course.
- B. Windy Hill Park OSLAD – Bids went out this week for proposals for the playground equipment.
- C. Splash Pad DCEO – Staff submitted the paperwork and noted that the work was done. Hopefully funds will be received soon.
- D. Will County ARPA –HVAC project – Staff received the paperwork for the grant.
- E. OSLAD Opportunities – The State has released the OSLAD Grant that will be due in July. The next park to revitalize is Timbers Edge. Discussion was held regarding if it was financially worth it to apply for a grant that might not qualify or to update the park without incurring the costs of applying for a grant.

**III. Referendum**

- A. Fireworks – Contract was approved at the February 14<sup>th</sup> meeting and signed.
- B. Ice Rinks -
- C. Mowing – Staff is going to discuss with the vendor to only mow every other week to save money.
- D. Weed Control – Staff is recommending keeping the weed control applications as is since mowing will be less. Its effectiveness will be evaluated in the fall.
- E. Ponds -
- F. Community Events –

**IV. 2023 Elections – no updates**

- V. Budget Cycle – Copies of the cycle was in the packets. At the April Committee Meeting, a presentation of the budget will be presented and then approval will be on the May agenda.

- VI. Borg Warner – Gina reached out to the listing agent to let them know that the community would be anxious to know if the new buyers would be willing to allow use of the ball field. He said he would forward the communications with the buyers. Gina will follow up in a few weeks.
- VII. Land Cash Developments
- A. Town Homes – No further information has been received.
  - B. Abby Woods – No further information has been received.
- VIII. LWSRA Contributions – The Districts asked Keith Wallace to update the information previously supplied. The extra cent contribution expires at the end of 2023. Gina will forward the LWSRA Annual Report to the commissioners.
- IX. Employee Compensation Review - A salary and wage survey were included in the packets for the hourly employees in the Building and Grounds department. It was conducted by IPRA and Gina also used another survey by a south suburban group. Gina used the data to show the commissioners where the wages offered come in under average. There would be a \$30,000 impact to the budget to get the wages up to the average. Discussion was held.
- X. Affiliate Groups
- A. Warriors – This group was originally an FPD program. Gina gave an overview of how they became an affiliate organization. They do not use FPD facilities like other affiliate groups do. FPD arranges their games and practices with the schools and the Warriors pay based on FPD rates. Warriors is not a Recreation Program run by FPD. Concerns are if we cut them loose, then the District is in competition with them for use of the schools gyms. Discussion was held. Gina will reach out to the Warriors to start the conversation to have them disassociate the organization with FPD.
  - B. Frankfort Baseball
  - C. Frankfort Girls Softball
  - D. Falcon Football
  - E. Lincoln-Way Soccer
- XI. Miscellaneous –
- Commissioner McCarey passed along compliments regarding Beth from an associate. He said that she is a pleasure to work with and does an excellent job.
  - Gina will be out of town on personal time March 19<sup>th</sup> for a week.
  - Operation Playground has scheduled the annual maintenance day for May 13th.
  - Park Days in Springfield is May 2-3.
- XII. ADJOURNMENT –February 28, 2023 Committee Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Mary T. Strand Board  
Minutes Secretary