

COMMITTEE MEETING – MINUTES
TUESDAY, JANUARY 25, 2022
FRANKFORT, IL – FOUNDERS COMMUNITY CENTER
6:30 p.m.

(Meeting was conducted in person and via zoom. Public was able to join in person or zoom.)

President Barz called the meeting to order at 6:31 p.m.

Attendance: President Barz, *(via zoom)*; Commissioners Ruvoli, *(via zoom)*; Commissioner Gentry *(via zoom)*; Commissioner Ponton; Executive Director Gina Hassett; and Business Manager Lisa Slattery.

Absent: Commissioner McCarey

Guests: None

- I. Audit – Lisa Slattery told the commissioners that a Tax Objection was received on the General Fund instead of the Special Recreation Fund which we received in the past. Specifically, it was the cash on hand that was in question. Lisa and the auditors think that it was calculated wrong by those objecting. She discussed with the attorney and he is looking into it. The auditors had combined several funds together making the unrestricted funds appear over funded. Spreadsheets were exhibited and discussion was held. The auditors split out some funds to correct the bottom line to show the unrestricted funds actually were not overfunded. The two prior years were corrected as well. The auditors recommend the Board acknowledge the changes at a meeting.
(Lisa exited the meeting at 6:50 p.m.)
- II. Land/Cash Donation
 - A. Old Stone – A developer is annexing unincorporated properties adjacent to Old Stone Subdivision. The staff has reviewed the location in proximity to the current park and recommends that the Board request a cash donation in lieu of property. Gina has prepared a draft of a letter that will need to be submitted to the Village. The letter will be on the February Board Meeting Agenda. Staff has contacted the FPD attorney to see if the properties can be annexed by FPD prior to the Villages annexation.
 - B. Town Home Development – Flaherty Builders is proposing a small Town Home Subdivision at 116th & Owens and develop a dog park with it. Staff suspects that he wants to then donate the dog park parcel to FPD to maintain. A phone call was set for January 21st with developer and FPD but was cancelled. The land donation would be in lieu of a cash donation. Concerns were discussed and Gina will let the commissioners know when the phone call will be scheduled so they might be included.
- III. Bond Proceeds Status – The spreadsheet was included in the Board’s packet.
- IV. Capital Project Update –
 - A. Fire Alarm panel Upgrade – The fire alarm panel has been tested and is good to go. The invoice was received today.
 - B. Playground Replacement – George’s Landscaping was paid out today. Staff is still waiting on delivery of garbage cans and benches.

- C. Splash Pad Renovation – Much of the equipment is on order and staff has shipment dates for January. Contractor continues to work as weather permits.
- D. Parking Lot & Trail Improvements
 - i. Half of the asphalt projects are completed and staff has put together the paperwork for the bid specs. The estimate to widen the walking path at Commissioners Park is roughly \$160,000 alone. It was not budgeted for and the bid will be for those projects that were identified as being in need of repairs.
- V. Landscaping -
 - A. Mowing Contract – Staff sent out bid proposals to 4 contractors, but only received one back from the current vendor, Berry’s Landscaping. There was not a raise in price for the current parcels that they mow. There was a significant price increase if 3 large areas were added. Gina will go back to Berry’s and negotiate. Discussion was held.
 - B. Weed Control – Currently two sites with 2 treatments per year is contracted for. Staff looked into adding several parks and also for increasing the treatments per year to 3. The costs could be almost \$50,000. Gina said if the Tax Rate Referendum ever gets approved the Board could consider increasing the weed control, but for now it will remain as last year. Discussion was held.
- VI. OSLAD Grant Application – Windy Hill Park – No update has been received from the state.
- VII. Subdivision Annexations – Discussed in item II.
- VIII. Referendum Updates – Gina has been in contact with PR firms that would be in charge of the educational component. Filing for June Referendum would be in April so putting the referendum on the November ballot would be more doable. Marketing rather than polling is preferable per Gina. Discussion was held
 - A. Tax Rate –
 - B. Borg Warner Status – Gina heard from BW today and the representative indicated that they are in negotiations. Also that they were trying to carve out the ball field from the sale but it was not said that the field would be donated to FPD.
- IX. July 4th Fireworks -
 - A. Updated contract for 2022 – Gina discussed with the fire department and thinks that they will sponsor the contract with FPD. She assured them that there will be signage to recognize that the Firefighters Foundation and Union are major contributors. She will keep in contact with them and report back when they commit.
- X. Resident Request – Kohlhagen Fence Lease Agreement – Gina contacted the attorney to draft a lease agreement to allow the homeowner to extend his fence on a small portion of FPD’s property. It is estimated to be about 9 inches. It will be on a future agenda.
- XI. Updated Policies – Staff is still working on the Whistle Blower Policy.

- XII. Girls Softball – Several meetings have been cancelled. They also are considering a score board.
 - i. Field Maintenance –
 - ii. Jackson Creek Stairs –
- XIII. Educational/Networking Opportunities
 - A. IAPD/IPRA State Conference – The conference will be Jan 27-29. It is not available by zoom. Vaccination cards will be required where they serve food or beverages.
 - B. SSSPRA Legislative Breakfast – February 28 will be held remote.
 - C. Parks Day in Springfield – It might be cancelled.
- XIV. Miscellaneous –
 - A. Staff – An offer has been made for the Athletic Director position to the person who has been filling in on a part-time basis. It has been accepted.
 - B. With basketball underway the issue of wearing masks is an ongoing problem. Staff does remind participants that it is a mandate.
 - C. Commissioner Barz indicated that the Lions organization would like to have a park named after them. They would make a donation. Discussion was held.
 - D. Employee recognition party will be scheduled soon.
- XV. ADJOURNMENT – President Barz adjourned the January 25, 2022 Committee Meeting at 7:49 p.m.

Respectfully submitted,

Mary T. Strand
Board Minutes Secretary