

FRANKFORT PARK DISTRICT
BOARD OF COMMISSIONERS
SPECIAL MEETING – BOARD PLANNING SESSION
SATURDAY, NOVEMBER 13, 2021
21119 S Pfeiffer Rd, FRANKFORT, IL 60423

MINUTES

PRESENT Commissioner Barz, Commissioner Ruvoli, Commissioner Ponton,
Commissioner Gentry, Commissioner McCarey & Director Hassett

Time: 1:00-4:10 pm

1. Director Hassett shared the Village of Frankfort's zoning map and the map of the parks. Discussion was held regarding the ponds that the Park District owns. Staff noted that Crystal Brook is not on the map as is Old Stone Park that is undeveloped.
2. Staff reviewed the Board Orientation Manual and reminded the Commissioners of the information that is included. It is important to review the content it will outline the roles of the Board within the District. The manual covers opening meeting act and FOIA requirements. The manual includes an organizational chart. Commissioner Ruvoli suggested the org. chart included future positions and that we cross train staff that could do duties in case of crisis such as a pandemic.
3. Staff provided a summary of the healthcare costs that the District incurs and what portion the staff pays. For 2022, there is a 12% increase in healthcare costs over the prior year. Staff is not recommending an increase this year to the employee's contributions. Discussion was held and the Board said that for future years the employees need to share in the increase.
4. Staff said they are reviewing personnel policies that require updates to meet current practices and mandates including but not limited to adding a Whistleblower Policy.
5. Staff provided the Board a history of past and current outstanding bonds and the schedule of payments due.
6. Staff provided a summary of tax rates for Frankfort and surrounding Park Districts. Frankfort has one of the lowest tax rates in the southland.
7. Staff provided a review of the current capital projects, a projected replacement plan for the playgrounds and vehicles. The documents included a summary of conditions from the facility assessment report. Staff reminded the Board of the parcels that remain undeveloped.
8. Discussion was held on opportunities to raise revenue. Staff reviewed options for a tax rate increase for a referendum and provided examples of the funding that could be generated. Staff provided examples of areas that the additional funds could be allocated to including but not limited to increase park staffing, capital projects and the funding of future facilities.