

**FRANKFORT PARK DISTRICT
COMMITTEE MEETING – MINUTES
TUESDAY, OCTOBER 26, 2021
FRANKFORT, IL – FOUNDERS COMMUNITY CENTER
6:30 p.m.**

President Barz called the meeting to order at 6:30 p.m.

Attendance: President Barz; Commissioners Ruvoli, Gentry, Ponton and McCarey; Executive Director Gina Hassett; Business Manager Lisa Slattery; and Recording Secretary Mary Strand.

Absent: None

Guests: Belinda Olszewski

- I. 2022 Tax Levy – Lisa gave an overview of the exhibits. She explained that the levy is higher than what is needed in order to capture any new acquisition of property and new construction. If the levy is more than 5% of the capped rate, a Truth in Taxation Hearing must be held at the Board’s November Regular Meeting. Discussion was held. Gina offered to meet one-on-one with any commissioner who would like additional information.

- II. Bond Proceeds Status – Gina and Lisa prepared an exhibit of the status of all the Capital Projects payments. Eighty percent of the proceeds need to be spent by the end of next year. The exhibit will be updated frequently.

- III. Capital Project Update –
 - A. Fire Alarm panel Upgrade – Phoenix is still waiting for the materials to install.
 - B. Playground Replacement – Both Sandalwood and Brookmeadow are done. Staff is waiting on delivery of benches and garbage cans. Gina asked the contractor to go back and remove some adhesive from the pillars. There is a change order for the removal of soil removal. But Gina has contacted Tod form Design Perspectives to clarify since all soil was to be redistributed. The playgrounds look great. Commissioner McCarey said that residents are using the playground a lot.
 - C. Splash Pad Renovation –The concrete footings will require a change order. The architect has to approve reducing the footings before contractor can dig.
 - D. Parking Lot and Trail Improvements – Gina and Ed are meeting with the contractor to discuss the widening of the trail at Commissioners Park. It will require additional costs.
 - E. Guardrail – Replacement of the guardrail along Laraway has been approved and will be done weather permitting.

- IV. Tent Purchase – Gina explored replacing the tents that the District previously used. The old ones are in disrepair. They used to be rented out to residents. Organizations also used them. Gina expressed that the recreation department rarely used them and they were not really used for most events. Ed recommends a frame tent for stability. Commissioner Barz suggested a 20 X 40 tent and said perhaps an organization or business could pay for it as advertising. He asked if Julie could approach sponsors to see if they would cover the

cost. Gina provided costs of staff putting up and taking down and the purchase versus rental. Discussion was held.

- V. OSLAD Grant Application – Windy Hill Park – No update has been received from the state.
- VI. Annexation of Property – The Village annexed a piece of property north of Rte 30, but it is already part of Frankfort Square Park District. The Village has been notifying staff of all annexations now so that they can make sure to add to FPD if it is within the District.
- VII. Referendum Updates – This will be an item of discussion for the retreat.
 - A. Tax Rate –
 - B. Borg Warner Status –
- VIII. July 4th Fireworks
 - A. Updated contract for 2022 – The vendor for the annual fireworks show, Melrose Pyrotechnics was sold to Pyrotechnico. The new contractor wants to reissue the current contract that runs through July 4, 2022 to reflect the new name. It is the same contract, but new verbiage to what happens if the event is cancelled or delayed needs to be clarified. It will be on the November Board Meeting Agenda for approval. Discussion was held.

(Lisa left the meeting at 7:18 p.m.)
- IX. Recreation
 - A. OPF Beer Tasting - The event was held October 16 and raised about \$12,000. Two Hundred tickets were sold and half of them were in advance. Discussion was held.
- X. Building and Grounds – In discussions with Ed, Gina noted that many of the Boards of the sports organizations will be changing over their members. The challenge of the new Board members is to educate them on what FPD is responsible for doing and supplying and what is their responsibility. Staff will have to meet with them to discuss. In addition, Gina had a discussion with Borg Warner recently. The person indicated that the baseball field that they own will probably not be available for use by FPD and its organizations beyond 2021. Gina said she will try to keep the conversation open during the BW sales negotiations.
 - A. Girls Baseball – None
 - i. Field Maintenance –
 - ii. Jackson Creek Stairs –
 - B. Commissioners Park – The path width was discussed with the Capital Projects.
 - C. Chrystal Brook Park Development
 - i. Name for the park – Gina noted that the Board will need to make a decision on the name. Ed will need to order a sign once the park is signed over to FPD.

- XI. Educational/Networking Opportunities
 - A. IAPD/IPRA State Conference – The conference will be Jan 27-29. Gina booked the hotel already to avoid being sold out. Please let her know if you will be staying the whole time and she can cancel if not.

- XII. Commissioner Retreat – November 13th
 - A. Draft Agenda is being prepared. A planning session will be held at the library at 1:00 – 4:00 p.m. Gina said some of the ideas for discussion. Commissioners will send Gina ideas. Dinner will follow at another location.

- XIII. Miscellaneous - None

- XIV. ADJOURNMENT – President Barz adjourned the October 26, 2021 Committee Meeting at 7:35 p.m.

Respectfully submitted,

Mary T. Strand
Board Minutes Secretary