

**FRANKFORT PARK DISTRICT
COMMITTEE MEETING – MINUTES
TUESDAY, JULY 27, 2021
FRANKFORT, IL – FOUNDERS COMMUNITY CENTER
6:30 p.m.**

President Barz called the meeting to order at 6:30 p.m.

Attendance: President Barz; Commissioners Ruvoli, Ponton, Gentry and McCarey; Executive Director Gina Hassett; Business Manager Lisa Slattery; and Recording Secretary Mary Strand.

Absent: None

Guests: None

- I. Capital Project Update –
 - A. Fire Alarm panel Upgrade – Phoenix will come out August 2 install.
 - B. Playground Replacement – Brookmeadow drainage was being worked on. Sandalwood equipment is still in boxes surrounded by a fence and no work being done. The old equipment is sitting in dumpsters. It is not looking good. Gina did discuss her disappointment with George's Landscaping. Gina posted some info on the website to keep the residents updated.
 - C. Splash Pad Renovation
 - i. Bids – Staff issued a formal addendum to the bid requirements to delay the opening of bids. There were questions that went to the architects so it was suggested to delay the opening. The bid opening will be August 2nd.
 - ii. Permit
 - D. Parking Lot and Trail Improvements- Only one bid was received from Accu-Paving and came in under budget. Gina did the bid package rather than hiring a firm to do it and it didn't go out until late June. There were four bid holders and three of them indicated employee shortage and having enough work. After doing some investigating with former clients, staff is recommending to go ahead with the paving by this vendor for Commissioners Park and Main Park. Brookmeadow, Butternut Park Jackson Creek Park Lakeview South Michelle Bingham Park and the Puente Center would be done at a later date. They could be rebid in the fall. Discussion was held. Gina will put together a firm list of which parks paving will be done and the cost.
 - E. Vehicle Purchase - Delayed
 - F. Practice Field Light Pole Replacement –
 - G. Bond Projects – Gina went over the exhibit that was in the Boards packets. It showed the list of projects, estimate of cost, amount budgeted, expense to date and estimated expense and the status. It included the amounts that would be paid for from the ADA Fund. Discussion was held.
- II. Updated Marijuana Ordinance – A copy of the updated Ordinance was in the Boards packets. The changes are in Section 6. Approval for it will be on the August 10th meeting agenda.
- III. OSLAD grant Resolutions – Windy Hill Park – A copy of the Resolution was given to all commissioners. It will be on the August 10th agenda for approval. Tod, Tom Barz and

Gina visited it yesterday. Gina scheduled a meeting to inform the residents on August 4th. It will be a nature based theme.

IV. Tax Objection Settlement – A motion to approve the settlement of the Tax Objection will be on the August 10th meeting agenda.

V. Referendum – Gina brought an exhibit from the bond counsel showing how an increase in the Districts limiting rate affects the increase in taxes. The limiting Rate can only be changed by a Referendum. The exhibit was able to be adjusted to show different increases. Discussion centered on when the last time the District increased taxes, what would the extra tax income be used for, and can a referendum be passed to get the Chrystal Brook Park is a 15 acre park that is being added to the District adding to the time and money needed. Discussion of what the added tax money could be used for was held. Gina will send the exhibit to the commissioners. Gina will request a copy of the voters list from Will County to use for polling, marketing tools and surveys.

(Lisa left the meeting at 7:10 p.m.)

VI. American Rescue

A. Village of Frankfort – Gina has drafted a letter asking the Village to partner with the District for fitness equipment at Prairie Park. She will share a copy before sending it.

B. Will County –

VII. Monthly Financial Reports – The general consensus was to go ahead with the new format.

VIII. Phone System Upgrade – The new system will go live on August 10th.

IX. Recreation

A. Short Run 5K – July 29th Cali will send an email to those who volunteered letting them know what their assignments are.

B. OPF Beer Tasting – Oct 16th Gina asked for volunteers or people to buy tickets from the foundation.

X. Building and Grounds

A. Girls Baseball – Since July 13th Committee Meeting the organization called to ask if they are allowed to have full-time travel. It is not the Districts decision but the vote did not support it anyway. Staff is renting out C2. Commissioner Gentry asked for salary information to help him in making decisions on the grounds keeping.

XI. Educational/Networking Opportunities

A. NRPA National Conference – Sept 21-23 – Please let Gina know if you are going very soon.

B. Chamber of Commerce Annual Event – Aug 5 – All replied and tickets have been ordered.

C. IAPD/IPRA State Conference – Jan 27-29 this is save the date.

XII. Commissioner Retreat – Discussion of when and where to hold it was held. This will be a team building event and workshop. November 13th was suggested.

XIII. Miscellaneous.

- A. LWSRA Presentation – The September Board Meeting will be attended by Keith Wallace or one of his staff to bring all up to date on the functions, programs and successes of the organization.
- B. Gina noted that President Barz gave her a copy of her evaluation and she will work on those items that were highlighted. She thanked the commissioners for their consideration and raise.
- C. Gina emailed all a link of the Sexual Harassment from the State. She also gave all a copy of the Districts policy. All Commissioners should view both and acknowledge it.
- D. Commissioner Ruvoli asked if Rep. Hastings has responded on the money that was promised to the District.
- E. New Lenox has a new outdoor fitness equipment and it was suggested that Operation Playground might want to do something like it. They funded it in part with a grant. Maybe the Village's Rescue money could be spent on it.
- F. Temporary signage was put out at Heritage Knolls to explain the process of the plantings and seedlings.

XIV. ADJOURNMENT – President Barz adjourned the July 27, 2021 Committee Meeting at 7:58 p.m.

Respectfully submitted,

Mary T. Strand
Board Minutes Secretary