

**FRANKFORT PARK DISTRICT  
COMMITTEE MEETING – MINUTES  
TUESDAY, March 23, 2021  
FRANKFORT, IL – FOUNDERS COMMUNITY CENTER  
6:30 p.m.**

President Barz called the meeting to order at 6:30 p.m.

Attendance: Commissioner Barz; Commissioners Ruvoli and Schedin. Executive Director Gina Hassett.

Absent: Commissioners Bickett & Ponton

Guests: None

- I. Borg Warner Property – Gina will be on Fox News March 24<sup>th</sup> discussing the referendum to keep the community informed. Discussion was held regarding different uses that might be incorporated into the space. The impact to cultural needs in the community was another topic. Discussion of leasing the property was held. The environmental study is supposed to be available after April 6<sup>th</sup>. Post cards went out the week of March 22<sup>nd</sup>.
  - A. Town Hall Meeting – March 25<sup>th</sup> 6:30 pm
    - i. Agenda – Presentation, slide show and Q&A session
    - ii. Slide Show – Showed several slides with suggested usage of the square footage to the commissioners. Tax information was shown.
    - iii. Video taping – will be conducted by FCTV Ch 6 and will be uploaded to the web site.
  - B. Binding Referendum Discussion-
    - i. Architects – The estimate to contract with architects and referendum advisors along with materials to reach out to the voters is considered at approximately \$150,000. The La Porte Road park parcel was discussed as a possible trade with BW.
    - ii. Community Engagement – Additional supporting materials and information would be needed.
- II. Fund Balance Transfer – It is suggested by the auditors to evaluate the fund balances at year end and zero out the negative balances. Staff is recommending to approve the transfer that would clear all negative balances. Approval from the Board is needed to transfer \$14 from the General Fund to the Audit Fund and transfer \$136,526 from the General Fund to the IMRF Fund. After discussion it was the general consensus to put the transfers on the April 13, 2021 Board Meeting Agenda.
- III. Operation Playground Request – Pickleball renovation was paid for by FPD. The first installment to be repaid by Operation Playground is in July and would be \$23, 096. Operation Playground has requested to adjust the payments due to COVID-19 halting fund raising opportunities. They are asking to pay the following: Year 1 & 2 - \$11,526, Years 3 & 4 \$23,052 each. The general consensus was to put it on the next Board meeting agenda for a vote.
- IV. Personnel Policy review – Nepotism – the restrictive language was discussed. The proposed language was presented and the commissioners told Gina to include it on the next Board meeting agenda for a vote.

- V. Budget Update – The estimate of loss of revenue for Recreation and full time salaries was discussed. Gina did reach out to all State representatives regarding the referendum.
- VI. Recreation
- A. July 4<sup>th</sup> Event – Capacity for the events under the State guidelines were discussed. April 1<sup>st</sup> is the rough deadline for making a decision to hold it. There are 3 other contributors to pay for the fireworks.
- VII. Building & Grounds
- A. Old Stone Park Development – An inquiry was received about creating a park and upkeep of the pond. Discussion was held to turn over to the HOA.
  - B. Sara Springs – Ed had a discussion with the HOA about the pond. They might want to take over maintenance.
  - C. Five Oaks – No further updates.
  - D. Main Park Name Changing – A resolution and placque or tree or bench would be appropriate and will be on the next meeting agenda
  - E. Splash Pad Renovation – A plat of survey will be needed. Staff has had discussions and meetings with the architects to determine what materials to use, water treatment and water disposal.
- VIII. Miscellaneous.
- A. Mayor Holland Service Award - Tom Barz and Gina discussed an opportunity to honor Mayor Holland. Discussion was held on what to honor him with and when.
  - B. Commissioner Park – Parking Lot use 2022. An email from B&A Construction was received asking to use a portion of the parking lot in trade for free work on the Borg Warner property if the referendum passes. This would be used by the day crew not heavy equipment. Gina is looking into what others are doing. It will be brought up at a Board meeting in the future.
  - C. Board Manual – Gina provided drafts of a manual. It could be adopted at the April Board Meeting. It could be very helpful for new Board members.
  - D. Fire Suppression – Responses from companies have not been very forthcoming.
  - E. Borg Warner – The owner of ARC, an architectural company in Frankfort and a resident, has told Gina he will draw up plans for BW. Discussion was held.
- IX. ADJOURNMENT – President Barz adjourned the March 23, 2021 Committee Meeting at 7:46 p.m.

Respectfully submitted,

Mary T. Strand  
Board Minutes Secretary