

FRANKFORT PARK DISTRICT
BOARD OF COMMISSIONERS REGULAR
MEETING TUESDAY, MARCH 12, 2019
140 OAK STREET, FRANKFORT, IL 60423

MINUTES

1. CALL TO ORDER

President Barz called the meeting to order at 6:30 p.m.

2. ROLL CALL

PRESENT: Commissioner Barz

Commissioner Reilly

Commissioner Ruvoli

Commissioner Rak

Commissioner Schedin

ABSENT: Commissioner Feehery

Commissioner Bickett

3. APPROVAL OF THE AGENDA – Approved as presented.

4. CONSENT AGENDA – Items on the consent agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests in which event, the item will be removed from the Consent Agenda and will be considered separately. Correction is needed on page 3 of Regular Meeting of February 12 to show that Commissioner Ruvoli seconded Item A - Approval of Fund Transfer. President Barz asked for a motion for the following:

A. Approval of the Regular Meeting Minutes of February 12, 2019 with correction.

B. Approval of the Executive Meeting Minutes of February 12, 2019.

C. Approval of the Committee Meeting Minutes of February 26, 2019.

Commissioner Reilly made a motion to approve the minutes as amended and motion seconded by Commissioner Rak. A roll call vote was taken.

Aye: (5) Rak, Schedin, Ruvoli, Barz, Reilly

Nay: (0)

Abstain: (0)

Absent: (2) Bickett, Feehery

Motion approved

6. APPROVAL OF BILLS –. President Bar asked for a motion to approve the **February Accounts Payable and Payroll in the amount of \$182,945.50 - which includes travel and Lodging expenses.** Lisa commented that she is being more consistent with the content and analysis. Discussion of the Money Markets and CD was held. The Nicor bill was discussed.

Commissioner Ruvoli made a motion to approve the February, 2018 Accounts Payables and Payroll in the amount of \$182,945.50 as presented. Commissioner Schedin seconded the motion. A roll call vote was taken.

Aye: (5) Schedin, Ruvoli, Barz, Reilly, Rak

Nay: (0)

Abstain: (0)

Absent: (2) Bickett, Feehery

Motion approved

7. CITIZENS COMMENTS AND/OR CORRESPONDENCE – None
8. PRESIDENT'S REPORT –
 - President Barz thanked Ed and his staff for the upkeep on the ice rink over the winter.
 - He reminded everyone of the Community Showcase this coming Saturday.
 - Gina and President Barz attended the Legislative Breakfast with very informative discussion on Grants.
 - He reminded everyone of the April 2nd elections.
 - President Barz and Gina met with representatives of the proposed Od Stone Village to discuss impact fees. They are in preliminary discussion with the Village as well.
 - Meeting was held with Ace Hardware to discuss sponsorship.
 - President Barz thanked the staff for all the work they did this past winter.
9. EXECUTIVE DIRECTOR REPORT
 - A. Proposal for Williams Architects – The proposal was received today for a Capital Project that might be considered for a grant. Gina gave an overview of the items to be added or removed. Discussion was held. The cost is \$4,500 plus \$400 for travel, etc.
 - Executive Director Hassett told the Board that the staff is meeting to prepare the new budget.
 - There will be no Committee Meeting in March.
 - Cedarhurst Housing project sent Gina a revised proposal for impact fees in the amount of approximately \$117,000. The project is still being evaluated with the Village. Discussion was held.
 - Property Annexations are still being worked on by the Attorney. Discussion of annexing unincorporated property into the Park District was held.
 - The staff has prepared a \$12,000 grant application for landscaping project at Heritage Knolls. Gina is hoping for \$6,000 from ComEd and the Lions might donate \$1,500.
 - The Staff attended a work group to discuss ideas for the Village Comprehensive Plan. The next meeting will be held the end of March at The Founders Center.
 - The elected officials will be installed at the May meeting. A discussion was held on the timing during the meeting,
 - Gina gave the Board an update on the two employees who sustained injuries. Discussion of how to supplement the maintenance staff was held.
10. COMMITTEE REPORTS
 - A. Special Recreation – Director Hassett
 - Gina noted that the Sensory Room/Office Space that has been under construction for several months will get its occupancy permit within the next week.
 - LWSRA and New Lenox Park District are in the process of signing the paperwork for the OSLAD Grant.
 - B. Building and Grounds Report –Ed Newton/Commissioner Reilly
 - The Ice Rink will be disassembled this week.
 - The purchase of a mobile light tower has been made instead of a generator. It can be used as a generator and will simplify and improve event setup.
 - A vendor partnered with ComEd did come out and perform the evaluation on the district buildings. Some of the items can be done in-house.
 - Fort Frankfort signs have been put up.
 - Brush and stump removal has been being done recently and will continue.
 - There are 5 more pilings for the piers that are still to be repaired.
 - Discussion of using Tru Green for lawn maintenance was held.
 - C. Recreation – Superintendent Proper/Schedin
 - The first proof of the Brochure has been finalized. It will go to the printer April 1, online April 10th, and to the Post Office on April 17th. Registration will begin on April 22.

- The Craft Show will be held March 16th at the Founders Center.
- The Community Showcase is also March 16th at LWE. The giveaway was metal straws.
- Kristin has been busy finalizing plans for the Summer Day Camp. She is w
- A new event, Puzzle Mania, was held on February 22nd, with eight teams competing.
- Julie is successful in getting sponsorships and setting up park parties for the summer. She will be at the Community Showcase on Saturday.

Athletics

- The Youth Basketball is ending this weekend. There are 25 teams in 6 divisions with 236 participants.
- The Indoor Soccer League is ending this week and has 60 participants. An Outdoor Soccer League will start up in April.
- Flag Football league will be renewed for the 2nd season in late summer/fall.
- The Warrior Football transition is in the process. Maurice is assisting.

D. Public Relations – Director Hassett/Julie Sullivan

- A spreadsheet showing the publicity, news articles and social media mentions and posts was included in the Board's packets.

E. Planning Report – Director Hassett/ Commissioner Feehery – We haven't heard back on the horticulturist. Discussion held.

F. ATTORNEYS REPORT – None

11. UNFINISHED BUSINESS

12. COMMISSIONER COMMENTS/ANNOUNCEMENTS

- Commissioner Rak commented that the staff is doing a good job.
- Commissioner Reilly plans on coming to the Community Showcase.
- Commissioner Ruvoli said the signs at Fort Frankfort look good. He will be attending both events this coming weekend. He offered his help to the staff regarding the budget planning.
- Commissioner Schedin hopes the weather has changed for the good to help with the spring events. He plans on attending the two weekend events.
- Executive Director Hassett told Matt that he should give her flyers for his wrestling teams to put up on the community board. Gina received a text from the resident that wanted to attend the meeting. She plans on being at the net Regular Meeting.

13. ADJOURNMENT – *President Barz asked for a motion to adjourn the Frankfort Park District Board of Commissioners Regular monthly meeting of March 12, 2019 at 7:40 p.m. Commissioner Reilly so moved and Commissioner Rak seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote.*

Respectfully submitted,

Mary T. Strand
Board Minutes Secretary