

FRANKFORT PARK DISTRICT
BOARD OF COMMISSIONERS REGULAR
MEETING TUESDAY, September 11, 2018
140 OAK STREET, FRANKFORT, IL 60423

MINUTES

1. CALL TO ORDER

President Barz called the meeting to order at 6:30 p.m.

2. ROLL CALL

PRESENT: Commissioner Barz
Commissioner Reilly
Commissioner Ruvoli (*joined the meeting at 6:32 p.m.*)
Commissioner Bickett
Commissioner Feehery
Commissioner Schedin

ABSENT: Commissioner Rak

3. The Pledge of Allegiance was recited.

4. APPROVAL OF THE AGENDA – Approved as presented.

(Commissioner Ruvoli joined the meeting at 6:32 p.m.)

5. CONSENT AGENDA – Items on the consent agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests in which event, the item will be removed from the Consent Agenda and will be considered separately. President Barz asked for a motion for the following:

A. Approval of the Regular Meeting Minutes of August 14, 2018

B. Approval of the Committee Meeting Minutes of August 14, 2018

President Barz noted that Page 2 Item I of the Committee Meeting Minutes shows that he was at the Hallmark meeting, but it was Commissioner Ruvoli.

Commissioner Reilly made a motion to approve the minutes as amended and motion seconded by Commissioner Schedin. A roll call vote was taken.

Aye: (6) Feehery, Reilly, Bickett, Schedin, Ruvoli, Barz

Nay: (0)

Abstain: (0)

Absent: (1) Rak

Motion approved

6. APPROVAL OF BILLS – Lisa explained that she has been highlighting some of the bigger bills to make her reports easier to review. She included a report of new buildings in the district. The Audit is being planned for next week and all is ready. Discussion was held regarding the automatic payments for pre-school and billing back to organizations for work performed on their behalf. Fees for Adult trips, legal fees, reimbursement for some utilities and the Founders centers electric bill were discussed. President Barz asked for a motion to approve the bills.

August Accounts Payable and Payroll in the amount of \$270,413.97 - which includes travel and Lodging expenses. President Barz highlighted several bills.

Commissioner Ruvoli made a motion to approve the August Accounts Payables and Payroll in the amount of \$270,413.97 as presented. Commissioner Reilly seconded the motion. A roll call vote was taken.

Aye: (6) Reilly, Bickett, Schedin, Ruvoli, Feehery, Barz

Nay: (0)

Abstain: (0)

Absent: (1) Rak

Motion approved

7. CITIZENS COMMENTS – None

CORRESPONDENCE – None

8. PRESIDENT'S REPORT –

- President Barz – noted that the Fall Fest Parade was wonderful and the float was great.
- He reminded all that the Family Campout is set for 9/21
- The NRPA Conference will be September 24-27. Executive Director Hassett, Commissioner Ruvoli and President Barz will be attending.
- The Garden Plots appear to be finished and need cleanup.
- Attended the Movie on the Green on 9/14 and he thought it was wonderful. It was very well attended.

9. EXECUTIVE DIRECTOR REPORT

- A. Gina reported that the staff has been working on making a recommendation for investments. At the last Committee Meeting it was requested to reach out to M B Financial. They do not have competitive rates. BMO Harris did not respond to inquiries. A memo outlining the recommendation was in the Board's meeting package. Discussion was held. The Board decided to hold off taking any action on the Investment recommendations until they could discuss in detail at tonight's Committee Meeting.
- B. Heritage Knolls project is underway.
- C. A FOIA has been received from Bob Denton regarding discussions, the purchase documents and any related minutes since the purchase on the FPD Laraway Property. Discussion was held.
- D. Staff has filed paperwork for the Board Member Reduction.
- E. Gina reminded the Board of the IAPD Conference January 24-26.
(Brian Feehery stepped out of the meeting at 7:44 p.m.)

10. COMMITTEE REPORTS

- A. Special Recreation – Director Hassett
Gina noted that the LWSRA Board discussed applying for an OSLAD Grant with New Lenox Park District for an Inclusive Playground adjacent to the LWSRC. Also 2 new key staff, Heather Specht, Supt. of Recreation and Mak Nong, Recreation Specialist Adaptive Sports.
- B. Building and Grounds Report –Ed Newton/Commissioner Reilly
 - The towers at Fort Frankfort have been restored.
 - Soccer fields are back in use and stripping has been done throughout the month.
 - Girls Softball starts today and the staff has been busy getting the fields ready. Staff assisted with the footings on new dugouts at Jackson Creek.
 - Heritage Knolls playground is underway. The old playground was removed by Kids Around the World. The contractor installed a concrete sidewalk at no extra cost to the District. Discussion of the drainage was held and the final solution is pending.
(Brian Feehery returned to the meeting at 7:49 p.m.)
- C. Recreation – Superintendent Proper/Schedin
 - Fall Registration has begun and many programs have started.
 - The Mothers Sons Star Wars dance is sold out.
 - The Family Campout has generated a lot of phone calls. It was suggested that
 - The Men's Softball Summer league has ended and the Fall league has started.
 - Chicago Fire Soccer League started on August 7th and runs through the first week of October.
 - The Warriors tryouts were very successful. A 3rd grade division was added this year. Practices start in October.

- D. Public Relations – Director Hassett/Julie Sullivan
The spreadsheet of newspaper articles, Face Book posts, and advertising was emailed to the commissioners. A copy of Julie’s activities was included in the Board’s packets.
- E. Planning Report – Director Hassett/ Commissioner Feehery
- Discussion will be held later this evening at Committee.
11. ATTORNEYS REPORT – None
12. UNFINISHED BUSINESS – On behalf of some residents, President Barz requested that the lights at the Bark Park could be turned on earlier at 6:00 a.m. Ed will look into it.
13. COMMISSIONER COMMENTS/ANNOUNCEMENTS
Commissioner Bickett thanked the staff for the great work that they are doing.
Commissioner Feehery thanked the staff for all they do.
Commissioner Reilly noted that the parade was a lot of fun. He noted that Julie’s report was not discussed.
Commissioner Ruvoli thanked Stacey and Ed for the Fall Fest parade, shirts and float. He noted that Operation Playground raised \$9,730 from Fall Fest parking. \$4,915 was for Operation Playground and \$4,815 went to Girls Softball. He thanked Ed for getting the work done on Heritage Knolls playground. He thanked Gina and Lisa for meeting with him to discuss the financials.
Commissioner Schedin thanked the staff and apologized for not being on the district’s float for the parade. He participated with another group. He thought the float was the best one and stayed with the theme. He was excited to see the progress on Heritage Knolls.
14. EXECUTIVE SESSION – President Barz asked for a motion to go into Executive Session.
Commissioner Reilly moved to go into Executive Session for the purpose of discussing the purchase or lease of real estate 5 ILCS 120/(2)(5); Personnel 5 ILCS 120/2(c)(1); imminent or pending litigation 5 ILCS 120/2(2)(c)(1); and finances. Commissioner Feehery seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote at 7:18 p.m.
15. OPEN SESSION – With nothing further to discuss, President Barz asked for a motion to return to open session. **Commissioner Reilly moved to end the Executive Session and return to the Regular Meeting at 7:29 p.m. Motion seconded by Commissioner Ruvoli. Motion passed by a voice vote.**
16. FINANCE – President Barz asked for a motion to approve the transfer of funds from BMO Harris t Town Center Bank. **Commissioner Reilly moved to approve the investments outlined which includes deposits and investments of \$1,100,000 with Town Center Bank, \$250,000 with Old Plank Trail Bank and \$250,000 to Illinois Funds and Commissioner Ruvoli seconded the motion. A roll call vote was taken.**
- Aye: (6) Bickett, Schedin, Ruvoli, Feehery, Reilly, Barz
Nay: (0)
Abstain: (0)
Absent: (1) Rak
- Motion approved**
17. ADJOURNMENT – **President Barz asked for a motion to adjourn the Frankfort Park District Board of Commissioners Regular monthly meeting of September 11, 2018 at 7:31 p.m. Commissioner Schedin so moved and Commissioner Reilly seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote.**

Respectfully submitted,

Mary T. Strand
Board Minutes Secretary