

FRANKFORT PARK DISTRICT
BOARD OF COMMISSIONERS REGULAR
MEETING TUESDAY, AUGUST 14, 2018
140 OAK STREET, FRANKFORT, IL 60423

MINUTES

1. CALL TO ORDER

President Barz called the meeting to order at 6:30 p.m.

2. ROLL CALL

PRESENT: Commissioner Barz

Commissioner Reilly (*joined the meeting at 6:35 p.m.*)

Commissioner Ruvoli (*joined the meeting at 6:31 p.m.*)

Commissioner Rak

Commissioner Bickett

Commissioner Feehery

Commissioner Schedin

ABSENT: None

3. The Pledge of Allegiance was recited.

4. APPROVAL OF THE AGENDA – Approved as presented.

(Commissioner Ruvoli joined the meeting at 6:31 p.m.)

5. CONSENT AGENDA – Items on the consent agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests in which event, the item will be removed from the Consent Agenda and will be considered separately. President Barz asked for a motion for the following:

A. Approval of the Regular Meeting Minutes of July 10, 2018

B. Approval of the Committee Meeting Minutes of July 10, 2018

Commissioner Feehery noted that he was absent in July but the minutes indicated that he seconded the motion to approve the bills. The minutes will be amended to show that the motion was made by Commissioner Ruvoli.

Commissioner Schedin made a motion to approve the minutes as amended and motion seconded by Commissioner Rak. A roll call vote was taken.

Aye: (6) Rak, Feehery, Bickett, Schedin, Ruvoli, Barz

Nay: (0)

Abstain: (0)

Absent: (1) Reilly

Motion approved

6. APPROVAL OF BILLS - President Barz asked for a motion to approve the bills.

August Accounts Payable and Payroll in the amount of \$244,894.62 - which includes travel and Lodging expenses. President Barz highlighted several bills.

Commissioner Ruvoli made a motion to approve the August Accounts Payables and Payroll in the amount of \$244,894.62 as presented. Commissioner Feehery seconded the motion. A roll call vote was taken.

Aye: (6) Feehery, Bickett, Schedin, Ruvoli, Rak, Barz

Nay: (0)

Abstain: (0)

Absent: (1) Reilly

Motion approved

7. CITIZENS COMMENTS – Resident Mike Jaskaski addressed the Board regarding the Cardinal Lake Pond. He noted that there was significant improvement of the pond. Gina gave an update on steps taken to help remove the algae. A trapper came out and removed the beaver den. The Village unclogged one drain. Discussion was held regarding the Ash trees. Mr. Jaskaski said that he will be available to help. Discussion was held.

CORRESPONDENCE – None

8. PRESIDENT'S REPORT –
- President Barz – Met with Gina and John Curran to discuss long range plans.
 - He said a good time was had by all at the Chamber Golf outing. Glad that the District help sponsor it and interesting conversation were held.
 - He noted that the For Sale sign was up at the Laraway property.
 - The Board Reduction papers have been filed.
 - The National Convention is coming up in the middle of September.
 - He reminded all that the Fall Fest Parade will be Sept 2nd.
 - He commented the split rail fence at Commissioners Park looks great.
 - Staff is doing a great job on the Parties in the Park events.
(Commissioner Reilly joined the meeting at 6:35 p.m.)

9. EXECUTIVE DIRECTOR REPORT

- A. Gina reported that the attorney reviewed the Melrose Pyrotechnic Contract. A few minor changes are to be made. Discussion was held. President Barz asked for a motion to approve the July 4th Fireworks Contract with Melrose Pyrotechnics, Inc. Discussion was held.

Commissioner Feehery made a motion to approve the July 4th Fireworks Contract with Melrose Pyrotechnics, Inc. as presented. The motion was seconded by Commissioner Schedin. A roll call vote was taken.

Aye: (7) Reilly, Bickett, Schedin, Ruvoli, Rak, Feehery, Barz

Nay: (0)

Abstain: (0)

Absent: (0)

Motion approved

- A construction meeting will be held for Heritage Knolls playground August 15th.
- The Park District was approached by the Friends of the Frankfort Library to install 'little libraries' at four park locations.
- A refurbished server that included Windows 10 was purchased from Tinley Park.

10. COMMITTEE REPORTS

- A. Special Recreation – Director Hassett
Gina noted that the LWSRA Board was entering into an Intragovernmental Agreement with Peotone School District.
- B. Finance – Business Manager Lisa Slattery.
President Barz noted that the finance report is very reader friendly and he appreciates it. She hopes to analyze more of the data soon. The cash savings was noted. Commissioner Ruvoli asked if Lisa needed any help with the Audit, he will be available. President Barz requested the reason behind the increase in refunds this month. Stacy explained that it was because of the Follow Me Robot event that was cancelled.
- C. Building and Grounds Report –Ed Newton/Commissioner Reilly
- The staff spent a lot of time working on the ponds the past month.
 - Added dog waste receptacles.
 - Today the footings were installed and towers should be in place by weeks end.
 - Staff has been working on the football field at Main Park. Work has been completed on the Concession Stand.

- Soccer has been rolling out and stripping has been done throughout the month.
- Weed spraying continues.
- Cleaned up the Puent Building.
- Ed is looking forward to the Frankfort Fest Parade.
- Commissioner Ruvoli asked Ed to explain the impact that our sourcing the mowing is having on his work load. He told the Board that he has been able to have the staff accomplish more this year now that the grass mowing has been outsourced. Those areas that he still mows, are done in a timelier manner, so easier to keep up with.
- Commissioner Bickett asked about the soccer nets at the open field north of Sara Springs. He nets belong to the organization that rents the field.
- Commissioner Bickett asked why the split rail fences were installed at Commissioners Park. They were put up for safety reasons.

D. Recreation – Superintendent Proper/Schedin

- Fall Brochure is online and mailed to residents by August 18th. Registration starts August 20th.
- Fall outdoor soccer has begun and participants have increased from last year, 183, to this year 214. Commissioner Bickett asked Stacy if she thought the increase was due to football participants being reduced. The increase is most likely due to improvements and more intense promotion of the program.
- Back to School Bash is Friday, August 17th at Commissioners Park.
- Prairie Care is starting next week.
- Fall Fest Parade details will be forth coming in the next few days. Discussion was held.
- Stacy introduced Julie Sullivan, Fund Raising & Sponsorship Coordinator.
- There was a discussion regarding the concession stand popcorn machine. All is well, it has been repaired and returned.
- Commissioner Bickett commented on the Father/Son archery event. It went well.
- He also asked how the Nerf Wars event was. Stacy noted that there were 20 participants and all had a great time. Commissioner Bickett suggested that Stacy call Hasbro and ask if they promote Nerf would they give donations of the nerf equipment.

E. Public Relations – Director Hassett/Commissioner Rak

- Copies of the PR report and copies of several items that appeared in the press were in the Board's packets.

F. Planning Report – Director Hassett/ Commissioner Feehery

- Discussion will be held later this evening at Committee.

11. ATTORNEYS REPORT – None

12. UNFINISHED BUSINESS – None

13. COMMISSIONER COMMENTS/ANNOUNCEMENTS

President Barz noted that there was a huge party at Commissioners Park and was wondering about the fees. There was a lot of garbage and alcohol present. He asked Julie if she was aware of the Family Campout event. He told everyone that he had tickets to the State Fair this weekend if anyone is interested.

Commissioner Bickett was glad that he could attend this evening.

Commissioner Rak said she wished she could get off work to attend the Party in the Parks. She welcomed Julie to the staff.

Commissioner Feehery welcomed Julie. He noted that the little trail at Indian Boundary looks very nice and complimented the staff on a job well done.

Commissioner Reilly thanked Julie for joining the staff. He also thought that the trail was done very well and liked the materials used.

Commissioner Ruvoli thanked the staff for the work on the ponds. He and Gina met with the individuals from Hallmark. They are interested in leasing not selling. Operation Playground will not be manning the Handicapped Parking at the Fest, Girls Softball will handle. Girls Softball will also be selling the tickets to the Craft Beer Event in October. The Pump Track has been ordered.

When we have a delivery date, Ed will coordinate the date of installation. He golfed with

Commissioners Feehery and Barz in LWSRA Golf Outing and had a great time. They tied for 3rd Place. He welcomed Julie.

Commissioner Schedin said that Commissioners Park and noted it looks fantastic. He joined the Dog Park. The owners of Ace Hardware reached out to him and asked if the District would utilize them for purchases. He welcomed Julie.

14. EXECUTIVE SESSION – for the purpose of discussing: The purchase or lease of real estate
5 ILCS 120/(2)(5);Personnel 5 ILCS 120/2(c)(1); imminent or pending litigation5
ILCS120/2(2)(c)(1)

15. ADJOURNMENT – ***President Barz asked for a motion adjourn the Frankfort Park District Board of Commissioners Regular monthly meeting of August 14,, 2018 at 7:30 p.m. Commissioner Ruvoli so moved and Commissioner Reilly seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote.***

Respectfully submitted,

Mary T. Strand
Board Minutes Secretary