

FRANKFORT PARK DISTRICT
BOARD OF COMMISSIONERS REGULAR
MEETING TUESDAY, JULY 10, 2018
140 OAK STREET, FRANKFORT, IL 60423

MINUTES

1. CALL TO ORDER

President Barz called the meeting to order at 6:35 p.m.

2. ROLL CALL

PRESENT: Commissioner Barz

Commissioner Reilly

Commissioner Ruvoli

Commissioner Rak (*joined the meeting at 7:13 p.m.*)

Commissioner Schedin

ABSENT: Commissioner Bickett

Commissioner Feehery

3. The Pledge of Allegiance was recited.

4. APPROVAL OF THE AGENDA – Approved as presented.

5. CONSENT AGENDA – Items on the consent agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests in which event, the item will be removed from the Consent Agenda and will be considered separately. President Barz asked for a motion for the following:

A. Approval of the Regular Meeting Minutes of June 26, 2018

B. Approval of the Committee Meeting Minutes of June 26, 2018

C. Approval of the Executive Session Minutes of June 26, 2018

*Commissioner Reilly so moved and motion seconded by Commissioner Ruvoli.
A roll call vote was taken.*

Aye: (4) Reilly, Schedin, Ruvoli, Barz

Nay: (0)

Abstain: (0)

Absent: (3) Feehery, Bickett, Rak

Motion approved

6. APPROVAL OF BILLS - President Barz asked for a motion to approve the bills.

July Accounts Payable and Payroll in the amount of \$173,984.77 - which includes travel and Lodging expenses. A discussion was held on several bills. It was decided to pull Check #42350 for \$630 for Puent Building Roof maintenance.

Commissioner Reilly made a motion to approve the July Accounts Payables and Payroll in the amount of \$173,984.77 less the check #42350 in the amount of \$630 as amended. Commissioner Feehery seconded the motion. A roll call vote was taken.

Aye: (4) Schedin, Ruvoli, Barz, Reilly

Nay: (0)

Abstain: (0)

Absent: (3) Feehery, Bickett, Rak

Motion approved

7. CITIZENS COMMENTS – Residents Don Olivieri & Mike Jaskaski addressed the Board regarding the Cardinal Lake Pond. Both of their properties butt up to the pond. They noted that it is covered in algae and smells bad. There are beavers creating dams. The pond is treated every 3 weeks. The Executive Director and Supt. of Buildings & Grounds have scheduled a meeting for Thursday, July 12th, with a 3rd party to assess the situation & recommend further treatment/solutions. They are also working with the Village. All ponds throughout the Village are having issues. The residents suggested water testing, mosquito abatement, and aeration. Mr. Jaskaski offered to install mechanical aeration at no cost for his labor. Gina Hassett will contact both residents after Thursday's meeting. Discussion was held.

CORRESPONDENCE – Thank you note received from Chris Herder expressing appreciation for letting the bands from Concert on the Green relocate to the Founders gym due to inclement weather.

8. PRESIDENT'S REPORT –

- President Barz – Leadership Classic golf outing
- He invited the commissioners to attend the Lincolnway Foundation Night Friday July 13th.
- Mokena Golf outing on June 27th was attended by Gina & Tom..
- President Barz noted the Chamber of Commerce golf outing is July 23rd.

9. EXECUTIVE DIRECTOR REPORT

- Gina reported that due to the thunderstorms the 4th of July Fireworks were postponed until the 5th. She and Stacey provided security overnight by themselves until midnight when police presence was added. The staff monitored the explosives throughout the day on the 5th until Melrose Pyrotechnics returned. The fireworks on the 5th were well attended. The Board thanked the staff for going above and beyond. Gina is working with the Village to have the cost of the security not be billed to the District as it is a shared event.
- Capital Planning – Representative from Hitchcock Design group will be at the Committee Meeting.
- A meeting is scheduled between Hallmark Soccer Property, their real estate broker and Commissioners Barz, & Ruvoli and Director Hassett to review the opportunities related to the property. It will take place on July 17th.
- Two strong candidates will return for their second interview for the Community Outreach position. Hopefully the position will be filled by end of the month.
- Commissioner Reilly and Director Hassett met with the organizations and are in the process of reviewing the existing agreements with the sports organizations. Director Hassett will draft an affiliate agreement that will outline practices that the organizations are expected to uphold. A second agreement would be specific to the user group and outline the terms of their usage.

- A. Approval of Board Reduction Referendum Resolution - President Barz asked for a motion to approve the Resolution.

Commissioner Reilly moved that the Board approve the Resolution to Reduce Board Size as presented to be placed on the November 6, 2018, general election ballot the issue of whether this Board should be reduced in size from 7 to 5 members. Commissioner Schedin seconded the motion.. A roll call vote was taken.

Aye: (4) Ruvoli, Reilly, Schedin, Barz

Nay: (0)

Abstain: (0)

Absent: (3) Bickett, Rak, Feehery

Motion approved

- B.** Approval of Contract with Melrose Pyrotechnics, Inc. – Tabled - A new contract is required for the 4th of July fireworks due to the Kiwanis Club no longer able to support it. Since the show is held at Main Park, FPD will hold the contract. The Village, Chamber, and Firefighters Foundation & Union have monetarily supported the event for the last several years. The cost of the contract is \$15,600. The community organizations have committed to funding the show for the next three years. Discussion was held and the consensus was to table the approval until the attorney could review the contract.
(Commissioner Rak joined at 7:13)

10. COMMITTEE REPORTS

- A.** Special Recreation – Director Hassett
- Director Hassett noted that LWSRA has approved the purchase of 3 new busses. They are 14 passenger vans
- B.** Finance – Business Manager Lisa Slattery.
- Lisa is working on items to be more transparent.
 - Audit preparation is in progress.
- C.** Building and Grounds Report –Ed Newton/Commissioner Reilly
- Beautification of the parks is underway.
 - Asphalt repairs have been made at Founders Center & Commissioners Park
 - Ed created a schedule for maintenance at the splash pad.
 - The maintenance staff continues to help out with the dugout construction on “C” field at Main. The project is near completion and the field will be back in use next week. Discussion of the volunteers for girls’ softball was held.
- D.** Recreation – Superintendent Proper/Schedin
- Fall Brochure is being prepared.
 - Summer Camp is at the midway point and is going well. Teen camp has low enrollment but is running.
 - Splash Park is getting a lot of rentals
 - June Party in the Park had a great turnout at Brookmeadow Park. The July Party in the Park will be on July 16th at Butternut sponsored by LWSRA.
 - Movie on the Green is scheduled tonight. FPD will be sponsoring the August movie. Stacey will ask to get the Green sprayed.
 - 4th of July games were able to be played and rescheduled fireworks on the 5th. The staff did a great job and was complimented from a resident on how well they handled the day.
 - Co-Rec Softball League confirmed its 4th team on June 29 and will run for its second consecutive season.
 - 5 on 5 basketball league started on June 28th.
 - Outdoor Soccer league will start in August.
- E.** Public Relations – Director Hassett/Commissioner Rak
- Copies of the PR report and copies of several items that appeared in the press were in the Board’s packets.
- F.** Planning Report – Director Hassett/ Commissioner Feehery
- Hitchcock Design Group will be presenting later this evening at Committee.

11. ATTORNEYS REPORT – None

12. UNFINISHED BUSINESS – None

13. COMMISSIONER COMMENTS/ANNOUNCEMENTS

Commissioner Schedin thanked the staff for all the work they did on July 4th & 5th. Residents complimented and he heard it was near perfect.

Commissioner Ruvoli thanked the staff hard work and dedication. The 5th was great and turnout was wonderful. He will attend the LWSRA Golf outing. He will attend the Village Comprehensive Plan meeting. Discussion regarding Operation Playground purchasing the pump track, Gina has been in contact with them.

Commissioner Reilly thanked Gina for going over the sports agreements with him. He thanked Ed and his staff for all they did on the 4th & 5th. He noted that at their meeting, the Lions thanked FPD for the placement of their bench.

Commissioner Rak said she saw the Lions bench and it looks good. She thanked the staff for everything they did for the 4th & 5th.

14. EXECUTIVE SESSION – for the purpose of discussing: The purchase or lease of real estate 5 ILCS 120/(2)(5); Personnel 5 ILCS 120/2(c)(1); imminent or pending litigation5 ILCS120/2(2)(c)(1)

15. ADJOURNMENT – ***President Barz asked for a motion adjourn the Frankfort Park District Board of Commissioners Regular monthly meeting of July 10, 2018 at 7:32 p.m. Commissioner Reilly so moved and Commissioner Ruvoli seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote.***

Respectfully submitted,

Mary T. Strand
Board Minutes Secretary