

FRANKFORT PARK DISTRICT  
BOARD OF COMMISSIONERS REGULAR  
MEETING TUESDAY, JUNE 26, 2018  
140 OAK STREET, FRANKFORT, IL 60423

MINUTES

1. CALL TO ORDER

President Barz called the meeting to order at 6:33 p.m.

2. ROLL CALL

PRESENT: Commissioner Barz  
Commissioner Reilly  
Commissioner Ruvoli  
Commissioner Feehery  
Commissioner Rak (*joined the meeting at 7:05 p.m.*)

ABSENT: Commissioner Bickett  
Commissioner Schedin

3. The Pledge of Allegiance was recited.

4. APPROVAL OF THE AGENDA – Approved as presented.

5. CONSENT AGENDA – Items on the consent agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests in which event, the item will be removed from the Consent Agenda and will be considered separately. President Barz asked for a motion for the following:

- A. Approval of the Regular Meeting Minutes of May 8, 2018**
- B. Approval of the Committee Meeting Minutes of May 8, 2018**
- C. Approval of the Executive Session Minutes of May 8, 2018**

*Commissioner Ruvoli so moved and motion seconded by Commissioner Reilly.  
A roll call vote was taken.*

Aye: (4) Feehery, Reilly, Ruvoli, Barz  
Nay: (0)  
Abstain: (0)  
Absent: (3) Bickett, Schedin, Rak

***Motion approved***

6. APPROVAL OF BILLS - President Barz asked for a motion to approve the bills.  
**Accounts Payable and Payroll in the amount of \$266,805.01 - which includes travel and Lodging expenses.** A discussion was held on some of the larger bills.

***Commissioner Reilly made a motion to approve Accounts Payables and Payroll in the amount of \$266,805.01. Commissioner Feehery seconded the motion. A roll call vote was taken.***

Aye: (4) Reilly, Ruvoli, Feehery, Barz  
Nay: (0)  
Abstain: (0)  
Absent: (3) Bickett, Schedin, Rak

***Motion approved***

## 7. CITIZENS COMMENTS - None

## 8. PRESIDENT'S REPORT –

- President Barz – Made a tour of the parks and made some suggestions.
- President Barz noted that the Lions Bench has been installed.
- July 23<sup>rd</sup> is the Chamber of Commerce golf outing and he will be participating
- June 27<sup>th</sup> is the Mokena Park District Foundation Golf Outing and President Barz and Gina Hassett will be attending.
- He asked for a status on the switch for Call-One. Gina reported that several calls have been made without resolution and she will follow up on it.
- President Barz noted that the Short Run on a Long Day was well attended and he thanked everyone for all the hard work that they did.
- He inquired about the status of the Pours in The Park. The sponsorship requests will go out soon. And the promotional flyers and notification have been updated.
- President Barz attended Brook Meadows' Party in the Park. It was fun and had a good turnout.
- His garden plot is growing and he noted that there are still several plots that have not been tended to.
- President Barz wished everyone a Happy & Safe 4<sup>th</sup> of July.

## 9. ELECTION OF OFFICERS &amp; COMMITTEES

President Barz opened up the nominations to the Board.

- A. PRESIDENT – Commissioner Feehery nominated Tom Barz for President and Commissioner Reilly seconded the nomination.
- B. VICE PRESIDENT – Commissioner Ruvoli nominated himself, John Reilly for Vice President and Commissioner Barz seconded the nomination.
- C. TREASURER – Commissioner Feehery nominated Commissioner Ruvoli for Treasurer and Commissioner Barz seconded the nomination.
- D. SECRETARY – Commissioner Feehery nominated Commissioner Rak for Secretary and Commissioner Ruvoli seconded the nomination.

There being no further nominations for the positions, Commissioner Barz requested that a roll call vote be taken to approve the slate as follows:

Tom Barz, President; John Reilly, Vice President; Tom Ruvoli, Treasurer; Katie Rak, Secretary.

Aye: (4) Ruvoli, Feehery, Reilly, Barz

Nay: (0)

Abstain: (0)

Absent: (3) Bickett, Schedin, Rak

***Motion approved***

## 10. EXECUTIVE DIRECTOR REPORT

- A. PREVAILING WAGE - President Barz asked for a motion to approve the Prevailing Wage Ordinance #18-6, an Ordinance of Frankfort Park District Ascertaining the Prevailing Rate of Wages for Laborers, Workers and Mechanics Employed on Public Works of said Park District.

***Commissioner Ruvoli so moved and Commissioner Reilly seconded it the motion.***

Aye: (4) Feehery, Reilly, Ruvoli, Barz

Nay: (0)

Abstain: (0)

Absent: (3) Bickett, Schedin, Rak

***Motion approved***

- B. Direction to Park District Counsel on Board Reduction – Director Hassett gave an overview of the pros and cons of reducing the Board Members from seven to five. She passed along comments from Commissioners Schedin and Bickett in their absence. Discussion was held. Hearing no further discussion, President Barz asked for a motion.  
***Commissioner Reilly made a motion that the Park District Counsel be directed to prepare the action necessary for the Board to place on the November 2018 general election ballot the issue of whether this Board should be reduced in size from 7 members to 5 members. Commissioner Ruvoli seconded the motion.***

Aye: (4) Reilly, Ruvoli, Feehery, Barz

Nay: (0)

Abstain: (0)

Absent: (3) Schedin, Bickett, Rak

***Motion approved***

- C. Adopt Resolution 18-6 Establishing the terms of the Real Property – Tabled until discussion in Executive Meeting.

- Stacey is participating in the painting of an Adirondack chair as part of a Chamber of Commerce project to place them around town.
- June 3<sup>rd</sup> an All Staff training was held to discuss numerous topics that they must be trained on annually. She thanked Ed for help in running the meeting.

*The meeting was interrupted at 6:55 p.m. It reconvened at 7:05 p.m. Commissioner Rak joined the meeting at 7:05 p.m.*

- The new Lions Club bench arrived and is being installed by the splash pad.
- Staff has been meeting with the Athletic Organizations to review their annual billing for utilities usage and materials. Also the terms of the existing agreements are being evaluated and staff would like to update them so there is a clear understanding of their cost. Commissioner Reilly volunteered to be included in the process.

11. COMMITTEE REPORTS

- A. Special Recreation – Director Hassett
- Director Hassett passed out a Participation Report for LWSRA. It showed the growth of the programs, increase/decrease of participants and programs participated. It also outlined Community Events & Fundraisers. Frankfort Square joined LWSRA as a contributing Park District as of the May 15<sup>th</sup> meeting.
- B. Finance – Business Manager Lisa Slattery.
- Lisa is working on items to be more transparent and referenced the improved financial exhibits.
  - She is preparing items for the Audit.
- C. Building and Grounds Report –Ed Newton/Commissioner Reilly
- Only minor hiccups occurred when Beary started mowing the first week of June.
  - Spraying weeds and fertilizing turf has been done
  - Shade structures, signage, tennis screens and the bench have been installed.
  - Some trees have been replanted.
  - Flowers and plants have been planted by staff and some volunteers from the garden club.
  - Staff continues to treat for weeds and algae in the ponds.
  - The Founders Center second floor A.C. was replaced.
  - The A.C. is still problematic in the gym.
  - The staff participated in the All Staff training on June 2<sup>nd</sup>.
  - The playground amenities have been delivered and the rest of the equipment should arrive next week.

- A contract for repairs of the asphalt at several parks has been put on hold due to weather, they will make repairs as weather permits..
  - Discussion of a split rail fence at Commissioners Park was held.
- D. Public Relations – Director Hasset/Commissioner Rak
- A comprehensive report has been revised into a grid format. This document will be used in-house as well.
- E. Planning Report – Director Hasset/ Commissioner Feehery
- Kids Around the World will pick up the old playground equipment in August from Heritage Knolls playground.
12. ATTORNEYS REPORT – None
13. UNFINISHED BUSINESS – None
14. COMMISSIONER COMMENTS/ANNOUNCEMENTS  
 Commissioner Reilly complimented the staff on the Short Run on a Long Day. He loved the run through the neighborhood.  
 Commissioner Rak thanked the staff for the great work they did for the Run. She noted that they do a great job for the community.  
 Commissioner Feehery said he heard lots of good things about Run and thanked the staff.  
 Commissioner Ruvoli said the Run was great and sends his compliments to the whole staff. He suggested to hold an event of a .5k Fun Run with food & drink vendors. He will check into it.
15. EXECUTIVE SESSION – President Barz requested that a motion be made to go into Executive Session for the purpose of discussing: The purchase or lease of real estate 5 ILCS 120/(2)(5);Personnel 5 ILCS 120/2(c)(1); imminent or pending litigation5 ILCS120/2(2)(c)(1) **Commissioner Reilly so moved and Commissioner Feehery seconded the motion. Motion passed by a voice vote at 7:18 p.m.**
- OPEN SESSION – Commissioner Reilly moved to end the Executive Session and return to the Regular Meeting at 7:33 p.m. Motion seconded by Commissioner Ruvoli. Motion passed by a voice vote.**
16. CONTINUED – EXECUTIVE DIRECTORS REPORT  
 C. Adopt Resolution 18-6 Establishing the terms of the Real Property – President Barz asked for a motion to approve Resolution 18.6 authorizing the sale of real property.  
**Commissioner Reilly made a motion to approve Resolution 18-06authorizing the sale of real property and Commissioner Feehery seconded the motion.**
- Aye: (5) Reilly, Ruvoli, Feehery, Rak, Barz  
 Nay: (0)  
 Abstain: (0)  
 Absent: (2) Schedin, Bickett
17. ADJOURNMENT – **President Barz asked for a motion adjourn the Frankfort Park District Board of Commissioners Regular monthly meeting of June 26, 2018 at 7:35 p.m. Commissioner Reilly so moved and Commissioner Ruvoli seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote.**

Respectfully submitted,

Mary T. Strand  
 Board Minutes Secretary