

FRANKFORT PARK DISTRICT
BOARD OF COMMISSIONERS REGULAR
MEETING TUESDAY, MAY 8, 2018
140 OAK STREET, FRANKFORT, IL 60423

MINUTES

1. CALL TO ORDER

President Barz called the meeting to order at 6:32 p.m.

2. ROLL CALL

PRESENT: Commissioner Barz
Commissioner Reilly
Commissioner Ruvoli
Commissioner Feehery
Commissioner Schedin

ABSENT: Commissioner Bickett
Commissioner Rak

3. The Pledge of Allegiance was recited.

4. APPROVAL OF THE AGENDA – Approved as presented.

5. CONSENT AGENDA – Items on the consent agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests in which event, the item will be removed from the Consent Agenda and will be considered separately. President Barz asked for a motion for the following:

- A. Approval of the Regular Meeting Minutes of April 10, 2018**
- B. Approval of the Committee Meeting Minutes of April 10, 2018**
- C. Approval of the Executive Session Minutes of April 10, 2018**

*Commissioner Ruvoli so moved and motion seconded by Commissioner Reilly.
A roll call vote was taken.*

Aye: (5) Feehery, Reilly, Ruvoli, Schedin, Barz
Nay: (0)
Abstain: (0)
Absent: (2) Bickett, Rak

Motion approved

6. APPROVAL OF BILLS - President Barz asked for a motion to approve the bills.
Accounts Payable and Payroll in the amount of \$131,770.88 - which includes travel and Lodging expenses. Commissioner Ruvoli asked for clarification on several items and discussion was held.

Commissioner Ruvoli made a motion to approve Accounts Payables and Payroll in the amount of \$131,770.88. Commissioner Schedin seconded the motion. A roll call vote was taken.

Aye: (5) Feehery, Reilly, Ruvoli, Schedin, Barz
Nay: (0)
Abstain: (0)
Absent: (2) Bickett, Rak

Motion approved

7. CITIZENS COMMENTS - None

8. PRESIDENT'S REPORT –

- President Barz represented the District at a Cinco de Mayo celebration at the Children's Museum.
- President Barz noted that he, Gina and Stacy attended the Springfield Legislative being held April 24 & 25.
- He inquired if everyone had submitted their Economic Interest forms and Gina confirmed that all had.
- He asked that the staff look into erecting a flag pole in front of the Founders Center.

9. EXECUTIVE DIRECTOR REPORT

- A. PUBLIC HEARING - President Barz asked for a motion to go into a Public Hearing regarding the 2018-2019 Budget and Appropriations.

At 6:40 p.m. Commissioner Reilly so moved and Commissioner Ruvoli seconded it. Motion passed by a voice vote

PUBLIC HEARING – President Barz asked if there were any questions or comments from the public on the 218-19 Budget and Appropriations Ordinance 18.5. There being no comments or discussion President Barz asked for a motion to close the Public Hearing

At 6:41 p.m. Commissioner Reilly so moved and Commissioner Ruvoli seconded it. Motion passed by a voice vote.

- B. Approval of 2018-19 Budget and Appropriations Ordinance 18-5 – President Barz asked if there were any questions or discussion. Hearing none he asked for a motion to approve to approve the Ordinance 18-5.

Commissioner Reilly made a motion to approve the 2018-2019 Budget and Appropriations Ordinance 18-5. Commissioner Schedin seconded the motion.

Aye: (5) Feehery, Reilly, Ruvoli, Schedin, Barz

Nay: (0)

Abstain: (0)

Absent: (2) Bickett, Rak

Motion approved

- C. Motion to approve a contribution to LWSRA Playground Fund – Gina reminded the Board that the contribution was discussed in Committee and needs to have Board approval.

Commissioner Ruvoli made a motion to approve the \$25,000 contribution to LWSRA Playground Fund and Commissioner Feehery seconded the motion.

Aye: (5) Feehery, Reilly, Ruvoli, Schedin, Barz

Nay: (0)

Abstain: (0)

Absent: (2) Bickett, Rak

- D. Motion to Approve Tax Objection Settlement – Tabled for further discussion during Executive Meeting.

- Gina and Stacy participated in a Wheelchair Tag game set up by LWSRA at the Legislative Conference.
- Capital Projects are still be worked on.

- Gina is looking forward to freeing up some of the Grounds and Maintenance employees' time when the mowing by a contractor takes over June 1st.
- Recently one of the desk staff resigned to pursue other interests, but a former employee returned to take her place.

10. COMMITTEE REPORTS

A. Special Recreation – Director Hassett

- LWSRA Board voted to accept Frankfort Square Park District as a contributing district to the Association and the Board.
- Two employees left employment at LWSRA leaving two vital positions open. Gina is confident that the Executive Director will be able to fill the openings soon.

B. Finance – Business Manager Lisa Slattery.

- Lisa and the Board discussed the accountants and revisited the purchase of software to assist the accounting needs.

C. Building and Grounds Report –Ed Newton/Commissioner Reilly

- Stump removal will begin in June, once Beary starts mowing.
- Native plantings and the ponds have been treated.
- The Chalk Boards in the AP south room were removed and the walls repaired so that the mirrors can be installed.
- The HVAC at the Founders Center is being worked on by staff.
- One seasonal worker has already started.
- The towers at Fort Frankfort are almost completed by staff and the remainder of the mulch has been redistributed there.
- Ed is still waiting for a schedule date from ComEd on lighting.
- Jackson Creek needs dandelion treatment and Ed said that it will begin soon.
- The purchase of a generator was discussed and Ed and Gina will look into it.
- Commissioners Park C2 field has now been improved and is draining much better.
- The Village was going to give a smaller amount of RipRap than is needed for Lakeview North.

D. Recreation Report –Stacey Proper/Commissioner Schedin

- The Summer Brochure is out and registration is steady.
- The Community Garden is ready as of April 27th. There are 24 plots and 7 on the wait list.
- Earth Day was held on April 21st. There was paper shredding, electronics recycling and a Kids Garage Sale to recycle their toys. Pre-school was also promoted during the day.
- The splash pad will open Memorial Day weekend and it will be free. The staff is preparing the concession stand.
- Stacy attached a Summer Day Camp Financial Summary to her report. It will help to provide more detailed tracking.

E. Public Relations – Director Hassett/Commissioner Rak

- A comprehensive report is attached to the Board's packets.
- Gina and Deb Gorchos are working to present the report in a new format that will be easier to read.

F. Planning Report – Director Hassett/ Commissioner Feehery

- None

11. ATTORNEYS REPORT – None

12. UNFINISHED BUSINESS – None

13. COMMISSIONER COMMENTS/ANNOUNCEMENTS

Commissioner Schedin attended the Fort Frankfort cleanup day. It was well organized and Matt brought his daughter to help.

Commissioner Ruvoli thanked Ed for getting the needed supplies to help with Fort Frankfort Clean-up. He congratulated Stacy on a well-run Earth Day and thought the Kids Garage Sale was

a great idea. He thanked Lisa for spending time with him on the budget. Commissioner Reilly also thanked Lisa on the work she did on the budget. Commissioner Feehery said he heard lots of good things about Earth Day event and Fort Frankfort cleanup day and was sorry he could not attend.

14. EXECUTIVE SESSION – President Barz requested that a motion be made to go into Executive Session for the purpose of discussing: The purchase or lease of real estate 5 ILCS 120/(2)(5);Personnel 5 ILCS 120/2(c)(1); imminent or pending litigation5 ILCS120/2(2)(c)(1) **Commissioner Reilly so moved and Commissioner Feehery seconded the motion. Motion passed by a voice vote at 7:18 p.m.**
 15. OPEN SESSION – **Commissioner Reilly moved to end the Executive Session and return to the Regular Meeting at 7:51 p.m. Motion seconded by Commissioner Ruvoli. Motion passed by a voice vote.**
 16. TAX OBJECTION - Motion to Approve Tax Objection Settlement. After discussion, President Barz asked for a motion to approve the Tax Objection Settlement as recommended by legal counsel.
Commissioner Feehery made a motion to approve the Tax Objection Settlement as presented, and Commissioner Ruvoli seconded the motion.
- Aye: (5) Feehery, Reilly, Ruvoli, Schedin, Barz
Nay: (0)
Abstain: (0)
Absent: (2) Bickett, Rak
17. ADJOURNMENT – **President Barz asked for a motion adjourn the Frankfort Park District Board of Commissioners Regular monthly meeting of May 9, 2018 at 8:19 p.m. Commissioner Reilly so moved and Commissioner Feehery seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote.**

Respectfully submitted,

Mary T. Strand
Board Minutes Secretary