

FRANKFORT PARK DISTRICT  
BOARD OF COMMISSIONERS REGULAR  
MEETING TUESDAY, DECEMBER 12, 2017  
140 OAK STREET, FRANKFORT, IL 60423

MINUTES

1. CALL TO ORDER

President Barz called the meeting to order at 6:31 p.m.

2. ROLL CALL

PRESENT: Commissioner Barz  
Commissioner Reilly (joined  
Commissioner Ruvoli  
Commissioner Feehery  
Commissioner Rak  
Commissioner Bickett

ABSENT: Commissioner Schedin

3. The Pledge of Allegiance was recited.

4. APPROVAL OF THE AGENDA – Approved as presented.

5. CONSENT AGENDA – Items on the consent agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests in which event, the item will be removed from the Consent Agenda and will be considered separately. President Barz asked for a motion for the following:

- A. Approval of the Regular Meeting Minutes of November 14, 2017**
- B. Approval of the Committee Meeting Minutes of November 14, 2017**

*Commissioner Ruvoli so moved and motion seconded by Commissioner Feehery. Hearing no objections all present voted Aye. Motion passed by a voice vote.*

6. PUBLIC HEARING

**A. Truth in Taxation 2017 Tax Levy Ordinance**

President Barz opened the Public Hearing. Upon hearing no comments on the Truth in Taxation/2017 Tax Levy Ordinance, President Barz asked for a motion to close the Public Hearing.

*Commissioner Reilly so moved and motion seconded by Commissioner Feehery. Hearing no objections all present voted Aye. Motion passed by a voice vote.*

7. APPROVAL OF BILLS - President Barz asked for a motion to approve the bills.  
**November Accounts Payable and Payroll in the amount of \$143,440.92 - which includes travel and Lodging expenses.** Clarification of several bills were discussed.

*Commissioner Feehery made a motion to approve November Accounts Payables and Payroll in the amount of \$143,440.92, which includes travel and Lodging expenses. Commissioner Reilly seconded the motion. A roll call vote was taken.*

Aye: (6) Ruvoli, Rak, Feehery, Reilly, Bickett, Barz  
Nay: (0)  
Abstain: (0)  
Absent: (1) Schedin

***Motion approved***

8. CITIZENS COMMENTS – None

9. PRESIDENT'S REPORT –

- President Barz reminded everyone that the conference is coming up in January and all commissioners should confirm their attendance with Gina.
- The team build event that was held at The Panic Room was successful and all had a great time.
- He wished everyone a Merry Christmas and a Healthy & Happy New Year.
- A retreat will be scheduled for February.
- President Barz asked if the Ice Rink was up. It is waiting for colder temperatures.

10. EXECUTIVE DIRECTOR REPORT

- Dennis McKenzie will retire on December 22<sup>nd</sup> from the Maintenance Department. Staff is considering options of how to replace him. Two part-timers rather than a full-time employee is being considered.
- A. Approval of 2018 Meeting Schedule - President Barz noted that a copy of the dates of the meetings was in the Board's packets and asked for a motion to approve the 2018 Meeting Schedule. **Commissioner Reilly moved to approve the 2018 Meeting Schedule as presented and Commissioner Rak seconded the motion.** Discussion was held. Hearing no further questions or comments President Barz directed that roll be called.

Aye: (6) Rak, Feehery, Reilly, Bickett, Ruvoli, Barz

Nay: (0)

Abstain: (0)

Absent: (1) Schedin

***Motion approved***

- B. Approval of updated Sexual Harassment Policy – Director Hassett noted some of the changes and assured the Board that all employees and Board members will get a copy of the amended Policy in January and will be required to sign off that they have read and understood it. The Village of Frankfort Board has extended an invitation to FPD for Employees and Board members to attend an information meeting with them that will be presented by a representative from the State. President Barz asked for a motion to approve the amended Sexual Harassment Policy as presented. **Commissioner Feehery so moved and Commissioner Rak seconded the motion.** Discussion was held. **Commissioner Feehery amended his motion to approve the updated Non-Discrimination and Anti-Harassment Policy to comply with State Law. Commissioner Rak seconded the motion.** Hearing no further questions or comments President Barz directed that roll be called.

Aye: (6) Feehery, Reilly, Bickett, Ruvoli, Rak, Barz

Nay: (0)

Abstain: (0)

Absent: (1) Schedin

***Motion approved***

- C. Approval of Resolution 17-12 – A Resolution Regarding Sale of Property. Gina explained that this is the requirement to get the residents' approval on the March ballot. Attorney further noted the steps to be taken and the guidelines that the Board must adhere to for the sale. President Barz asked for a motion to approve the resolution. **Commissioner Reilly made a motion to approve Resolution 17-12 Providing For and Requiring the Submission of Public Question Regarding sale of property. Commissioner Ruvoli seconded the motion.** A typo on the third page was noted and the Attorney will fix before it is signed and submitted. Hearing no further discussion or questions a roll call vote was taken.

Aye: (6) Reilly, Bickett, Ruvoli, Rak, Feehery, Barz  
 Nay: (0)  
 Abstain: (0)  
 Absent: (1) Schedin

***Motion approved***

- D. Approval of Ordinance 17-12 – An Ordinance for the 2017 Tax Levy. ***Commissioner Rak made a motion to approve Ordinance 17-12 for the 2017 Tax Levy and Commissioner Feehery seconded the motion.*** Hearing no questions or comments President Barz directed that roll be called.

Aye: (5) Ruvoli, Rak, Feehery, Reilly, Barz  
 Nay: (1) Bickett  
 Abstain: (0)  
 Absent: (1) Schedin

***Motion approved***

- E. Approve Resolution 17-12A - A Resolution to Instruct County Clerks on apportion of 2017 Levy. President Barz asked for a motion to approve the Resolution 17-12A. ***Commissioner Reilly moved to approve Resolutions 17-12A to instruct County Clerks on apportion of 2017 Levy and Commissioner Ruvoli seconded the motion.*** Discussion was held. Hearing no further questions or comments President Barz directed that a roll be called.

Aye: (6) Ruvoli, Rak, Feehery, Reilly, Bickett, Barz  
 Nay: (0)  
 Abstain: (0)  
 Absent: (1) Schedin

***Motion approved***

11. COMMITTEE REPORTS

- A. Special Recreation – Director Hassett
1. Presentation by John McGovern - ADA Compliance Evaluation. Mr. McGovern addressed the Board explaining the way the evaluation was conducted. He went over the list of items that need attention, costs and noted that it is prioritized. Questions were answered and discussion was held.
- B. Finance – Business Manager Lisa Slattery.
- Lisa noted that Hearn & Associates completed the field work for the audit on November 30<sup>th</sup> and December 1<sup>st</sup>. They will come to January's meeting to present.
- C. Building and Grounds Report –Ed Newton/Commissioner Reilly
- On behalf of his staff, Ed expressed their appreciation of the support that the Board extends to them. Ed & his staff also wished the Board Happy Holidays.
  - The ice rink is up but needs colder weather to be used. The liners were vandalized, they are now repaired.
  - Ed's staff is creating a punch list to make the necessary improvements that were noted on the ADA Compliance Evaluation. This will be an ongoing process. Some improvements are little or no cost.
  - There have been additional furnace repairs.
  - Maintenance of equipment is being done.
- D. Recreation Report –Stacey Proper/Commissioner Schedin
- Warriors Tournament was held on November 19th at Lincoln-Way East and was very successful. The staff is planning on making it an annual event.
  - Youth Basketball held their first practice on Monday. Games will begin January 20<sup>th</sup>.
  - The Winter/Spring Brochure is available for download off the web site and will be mailed December 28<sup>th</sup>. Registration begins on January 3<sup>rd</sup>.
  - The Polar Express event was held December 10<sup>th</sup>.

E. Public Relations – Director Hassett/Commissioner Rak

- A report is attached to the Board's packets.
- Stacy submitted the FPD 50<sup>th</sup> Logo and brochure series to the Agency Showcase.

F. Planning Report – Director Hassett/ Commissioner Feehery - None

12. ATTORNEYS REPORT – John Izzo wished everyone a Merry Christmas and Happy New Year.

13. UNFINISHED BUSINESS – None

14. COMMISSIONER COMMENTS/ANNOUNCEMENTS  
Commissioner Bickett wished all Happy Holidays.

Commissioner Rak wished everyone a Merry Christmas and Happy New Year.

Commissioner Ruvoli attended the Village Board Meeting and reported on their activities. The mayor gave a Proclamation Honoring the State of Illinois Bicentennial in 2018. He noted that he gave some info to the Frankfort Village Board regarding the FPD's intentions on the proposed property sale. The ice skate rentals were also discussed. He wished all a Merry Christmas and Happy New Year.

Commissioner Feehery inquired about plaques that were ordered for January and wished all Happy Holidays.

Commissioner Reilly thanked the staff for all they do during the hectic holiday schedule. He discussed maybe holding a Winter Fest in the future. He wished all a Merry Christmas and Happy New Year.

Mary Strand wished all Happy Holidays and informed the Board of her plans to be out of town.

President Barz thanked the staff for a successful year and wished everyone a Merry Christmas and Happy New Year.

15. EXECUTIVE SESSION - None

16. ADJOURNMENT – ***President Barz asked for a motion adjourn the Frankfort Park District Board of Commissioners Regular monthly meeting of December 12, 2017 at 7:49 p.m. Commissioner Reilly so moved and Commissioner Ruvoli seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote.***

Respectfully submitted,

Mary T. Strand  
Board Minutes Secretary