

FRANKFORT PARK DISTRICT
BOARD OF COMMISSIONERS REGULAR
MEETING TUESDAY, NOVEMBER 14, 2017
140 OAK STREET, FRANKFORT, IL 60423

MINUTES

1. CALL TO ORDER

President Barz called the meeting to order at 6:32 p.m.

2. ROLL CALL

PRESENT: Commissioner Barz
Commissioner Reilly
Commissioner Ruvoli
Commissioner Feehery
Commissioner Rak
Commissioner Schedin
Commissioner Bickett

ABSENT: None

3. The Pledge of Allegiance was recited.

4. APPROVAL OF THE AGENDA – Approved as presented.

5. CONSENT AGENDA – Items on the consent agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests in which event, the item will be removed from the Consent Agenda and will be considered separately. President Barz asked for a motion for the following:

- A. Approval of the Regular Meeting Minutes of October 10, 2017**
- B. Approval of the Committee Meeting Minutes of October 10, 2017**

*Commissioner Reilly so moved and motion seconded by Commissioner Ruvoli.
A roll call vote was taken.*

Aye: (7) Ruvoli, Rak, Feehery, Reilly, Bickett, Schedin, Barz
Nay: (0)
Abstain: (0)
Absent: (0)

Motion approved

6. APPROVAL OF BILLS - President Barz asked for a motion to approve the bills. Gina explained that the wording of the motion has been changed to make clearer.
September Accounts Payable and Payroll in the amount of \$171,879.64 - which includes travel and Lodging expenses. Discussion of several bills were discussed.

Commissioner Feehery made a motion to approve August Accounts Payables and Payroll in the amount of \$171,879.64. Commissioner Reilly seconded the motion. A roll call vote was taken.

Aye: (7) Rak, Feehery, Reilly, Bickett, Schedin, Ruvoli, Barz
Nay: (0)
Abstain: (0)
Absent: (0)

Motion approved

7. CITIZENS COMMENTS – None

8. PRESIDENT'S REPORT –

- President Barz noted that he and Gina will be attending the Chamber of Commerce meeting on Thursday.
- The neighborhood meeting with Williams Architects was held and will be discussed later tonight.
- The Legal Symposium was very informative..
- He asked about the progress on setting up the ice rinks. Boards are being set up.
- President Barz asked if the Prom event was still being offered. It is not due to lack of participation.
- President Barz announced that Becky, in the registration office, recently got married. All wished her congratulations.

9. EXECUTIVE DIRECTOR REPORT

- The meeting with Williams Architects regarding the Founders Center will be discussed at Committee Meeting.
 - Heritage Knolls Playground is having a site survey conducted.
 - The ADA Assessment has been completed and W.T. Engineering will present their findings and recommendations at the December Board Meeting.
 - Gina encouraged the commissioners to sign up for the events at the State Conference as soon as possible.
- A. Approval of Resolution 11-17– A Resolution Declaring Property Unneeded for Park Purposes located at Laraway Road and Lagrange Road. This needs to be published 3 times before the December meeting in order to get it on the March 2018 ballot. A Resolution will need to be adopted to put the sale on the ballot. Gina will get a market evaluation. Once approved on the ballot the property must be sold through auction within a year. **Commissioner Reilly moved to approve Resolution 11-17 Declaring Property Unneeded for Park Purposes and Commissioner Schedin seconded the motion.** Discussion was held. Hearing no further questions or comments President Barz directed that roll be called.

Aye: (7) Feehery, Reilly, Bickett, Schedin, Ruvoli, Rak, Barz

Nay: (0)

Abstain: (0)

Absent: (0)

Motion approved

- B. Approval of Ordinance 11-17A – An Ordinance Annexing Elliot & McCullough Property
 - C. Approval of Ordinance 11-17B – An Ordinance Annexing Martinex/Stuenkel Property
 - D. Approval of Ordinance 11-17C – An Ordinance Annexing Iron Gate Estates Subdivision
- Commissioner Feehery moved to approve Resolutions 11-17A, 11-17B, and 11-17C annexing three properties and Commissioner Rak seconded the motion.** Discussion was held. Hearing no further questions or comments President Barz directed that roll be called.

Aye: (7) Reilly, Bickett, Schedin, Ruvoli, Rak, Feehery, Barz

Nay: (0)

Abstain: (0)

Absent: (0)

Motion approved

- E. Approve Resolution 17-11A to Vote for IMRF Executive Trustee Tom Kuehne for the IMRF Executive Trustee Board. Gina explained that she cannot vote, but the Board needs to pass a resolution. **Commissioner Ruvoli moved to approve Resolutions 17-11A, a vote to elect Tom Kuehne to the IMRF Executive Board for a period of five years and Commissioner Rak seconded the motion.** Discussion was held. Hearing no further questions or comments President Barz directed that a roll be called.

Aye: (7) Bickett, Schedin, Ruvoli, Rak, Feehery, Reilly, Barz

Nay: (0)

Abstain: (0)

Absent: (0)

Motion approved

- F.** Approval to Appoint IAPD Delegates – President Barz asked for a motion to approve the delegates. ***Commissioner Ruvoli made a motion to approve Commissioner Barz as the Delegate for IAPD and Commissioner Reilly and Gina Hassett as alternates. Commissioner Schedin seconded the motion.***

Aye: (7) Schedin, Ruvoli, Rak, Feehery, Reilly, Bickett, Barz

Nay: (0)

Abstain: (0)

Absent: (0)

Motion approved

10. COMMITTEE REPORTS

A. Special Recreation – Director Hassett

- Gina included a memo that updates the ADA Transition Plan. She recommended that during the budget planning for Fiscal Year 18/19 that funds, from the Special Recreation fund, be spent on the ADA improvements recommended in the plan. The list is prioritized and some of the work can be done in-house to save money.

B. Finance – Business Manager Lisa Slattery.

- Lisa's memo outlined some items on the bill payment list.
- The audit will start at the end of November. An audit extension has been applied for. This is the first time that the audit prep is being done in-house.

C. Building and Grounds Report – Ed Newton/Commissioner Reilly

- With the mild weather, leaf pick up and trimming is still being done.
- Preparation for the winter is being done in the parks and buildings.
- The sign has been installed at Stone Creek Park and new benches in several areas.
- A new salt spreader has been purchased and bulk salt can now be purchased at a significant savings. Discussion of assistance was discussed.
- The sled hill & ice rinks have been prepped.
- The storage building is dry inside and heat is being maintained in approximately one third of the building where the water is.

D. Recreation Report – Stacey Proper/Commissioner Schedin

- The Halloween events were well attended and fun was had by all.
- The Craft Fair last weekend had the best attendance in recent years.
- Basketball registration has ended and Maurice is finalizing coaching assignments and equipment & program needs.

E. Public Relations – Director Hassett/Commissioner Rak

- A thorough report is attached to the Board's packets.
- Deb is looking into Hoot Suite to consolidate on how information can be equally disseminated to all social media with one entry. It is a social media management tool that can measure results.

F. Planning Report – Director Hassett/ Commissioner Feehery

- Items will be discussed at the Committee

11. ATTORNEYS REPORT – None

12. UNFINISHED BUSINESS – None

13. COMMISSIONER COMMENTS/ANNOUNCEMENTS

Commissioner Bickett is very interested in talking about the special project.

Commissioner Ruvoli thanked Gina, Stacey and Ed and their staffs for all their help with the Operation Playground Craft Beer event. It raised \$9,042 for the pump track. OP now has 75% of the money needed for the track. They proposed to make this event an annual occurrence and have named it “**Pours for the Park**”. Sponsorship did offset the costs. He also thanked Gina for sending a condolence card on behalf of the park commissioners to the Attorney.

Commissioner Feehery expressed his optimistic outlook for the Craft Beer event in 2018. He invited everyone to the FNRC Christmas party (running club) in the Frankfort Bowling alley. Admission is \$10.

Commissioner Reilly confirmed with Gina that the team build event would be held on November 29th.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT – ***President Barz asked for a motion adjourn the Frankfort Park District Board of Commissioners Regular monthly meeting of November 14, 2017 at 7:25 p.m. Commissioner Reilly so moved and Commissioner Feehery seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote.***

Respectfully submitted,

Mary T. Strand
Board Minutes Secretary