

FRANKFORT PARK DISTRICT
BOARD OF COMMISSIONERS REGULAR
MEETING TUESDAY, JULY 11, 2017
140 OAK STREET, FRANKFORT, IL 60423

MINUTES

1. CALL TO ORDER

President Barz called the meeting to order at 6:30 p.m.

2. ROLL CALL

PRESENT: Commissioner Barz

Commissioner Reilly (*joined at 6:50 p.m.*)

Commissioner Ruvoli

Commissioner Schedin

Commissioner Rak

Commissioner Feehery

Commissioner Bickett

ABSENT: None

3. The Pledge of Allegiance was recited.

4. APPROVAL OF THE AGENDA – Approved as presented.

5. CONSENT AGENDA – Items on the consent agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests in which event, the item will be removed from the Consent Agenda and will be considered separately. President Barz asked for a motion for the following:

- A. Approval of the Committee Meeting Minutes of May 23, 2017**
- B. Approval of the Regular Meeting Minutes of June 13, 2017**
- C. Approval of the Committee Meeting Minutes of June 13, 2017**
- D. Approval of the Executive Meeting Minutes of May 23, 2017**
- E. Approval of the Executive Meeting Minutes of June 13, 2017**

Commissioner Ruvoli so moved and motion seconded by Commissioner Feehery. A roll call vote was taken.

Aye: (6) Rak, Feehery, Bickett, Schedin, Ruvoli, Barz

Nay: (0)

Abstain: (0)

Absent: (1) Reilly

Motion approved

6. APPROVAL OF BILLS - President Barz asked for a motion to approve the bills.

- A. June Accounts Payable and Payroll which includes travel and Lodging expenses in the amount of \$90,953.41.**
- B. July Accounts Payable and Payroll which includes travel and Lodging expenses in the amount of \$104,348.30.**

Commissioner Ruvoli made a motion to approve June Accounts Payables and Payroll in the amount of \$90,953.41 and July Accounts Payables and Payroll in the amount of \$104,348.30. Commissioner Rak seconded the motion.

Discussion was held on several of the bills.

There being no further questions or comments, a roll call vote was taken.

Aye: (6) Feehery, Bickett, Schedin, Ruvoli, Rak, Barz

Nay: (0)

Abstain: (0)

Absent: (1) Reilly

Motion approved

7. CITIZENS COMMENTS – None

8. PRESIDENT'S REPORT –

- President Barz reminded everyone of the 50th Celebration of FPD July 22nd.
- He commented that the garden plot is growing very nicely and he noticed that several of them have not be tended yet. Ed said that he would reach out to them.
- President Barz asked about a lock on the water spigot.
- He told Stacey that the shed is very nice and asked that a shelf could be installed in it.

9. EXECUTIVE DIRECTOR REPORT

- A. Approval of the updated agreement for the Lincolnway Special Recreation Association articles to approve the application of the Frankfort Square Park District to become a member district. President Barz asked for a motion to approve the agreement.

Commissioner Feehery so moved and Commissioner Ruvoli seconded the motion.

Executive Director, Keith Wallace of LWSRA, was present to explain the need for the agreement and answer questions regarding Frankfort Square Park District's exit from SSSRA. President Barz thanked Director Wallace for all that he does for the community and LWSRA.

Aye: (6) Bickett, Schedin, Ruvoli, Rak, Feehery, Barz

Nay: (0)

Abstain: (0)

Absent: (1) Reilly

Motion approved

- B. To approve Resolution 17-7 Authorizing the Execution of Certain Resolutions to approve the Frankfort Square Park District to become a member district of the Lincolnway Special Recreation Association. President Barz asked for a motion to approve Resolution 17-7.

Commissioner Feehery made a motion to approve the Resolution 17-7 Authorizing the Execution of Certain Resolutions to approve Frankfort Square Park District to become a member district of the Lincolnway Special Recreation Association.

Commissioner Ruvoli seconded the motion.

Aye: (6) Schedin, Ruvoli, Rak, Feehery, Bickett, Barz

Nay: (0)

Abstain: (1) Reilly

Absent: (0)

Motion approved

- C. Approval of Ordinance 17-7A Authorizing Disposal of Personal Property. President Barz asked for a motion to approve Ordinance 17-7A, the Authorization to Dispose of Personal Property (wrestling mats). ***Commissioner Feehery so moved and Commissioner Ruvoli seconded the motion.***

Aye: (7) Ruvoli, Rak, Feehery, Reilly, Bickett, Schedin, Barz

Nay: (0)

Abstain: (0)

Absent: (0)

Motion approved

10. COMMITTEE REPORTS

A. Special Recreation – Director Hassett

- Gina reminded the Board that the Wheelchair Softball Tournament would be held July 29-30 and invited them to attend.
- The new access road into LWSRA parking lot has been completed.
- Shade structures for the dugouts on the wheelchair softball field are being installed as part of an Eagle Scout project.

B. Finance – Business Manager Kman

- Ryne told the Board that saving of 56% were achieved by doing some of the accounting duties in house.
- There is a new account number for the part-time maintenance employees.
- Ryne handed out a spreadsheet showing all agreements, listing the terms, dates and expiration dates. A discussion was held.

C. Building and Grounds Report –Ed Newton/Commissioner Reilly

- Branch trimming and chipping has resulted in creating our own mulch. Maintenance is replenishing the groundcover in some of the parks with the mulch.
- Eagle Scout, Brendon McCray, replaced rotted flower boxes at Main Park with newly constructed ones. The staff is replanting them.
- Several water issues required repairs by the staff.
- \$2,400 was received from the grant for the HVAC project.
- The concrete work at Stone Creek Park is completed and the staff is installing the playground equipment. The project is a priority.
- The staff is working with George's Landscaping to make repairs to the pier at Jackson Creek.
- The maintenance of the ponds and certified sprayers was discussed. Ed noted that a small boat is needed.
- The Sara Springs building has been dry and is being used for storage.
- Field #2 at Commissioners Park is being worked on by the staff. They are adding infield mix and limestone screenings to the dug outs.
- Repairs to the football field and adjustments to the irrigation system have been made to help mitigate water issues.
- When repairs or improvements are made to the fields at Main Park by the staff it is billed back to the organizations.
- The parking lot at Main Park was discussed.

D. Recreation Report –Stacey Proper/Commissioner Schedin

- The Fall Brochure is being worked on by the staff. It is due to go to the printer the first week of August.
- Beautiful weather contributed to the great attendance at the Short Run on a Long Day.
- Final preparations for *50 Years of Fun* on July 22nd are being handled by the staff. Discussion was held around revenue opportunities. Sponsors offset the cost of the entertainment.

E. Public Relations – Director Hassett/Commissioner Rak

- A comprehensive report is attached to the Board's packets.

F. Planning Report – Director Hassett/ Commissioner Feehery

- Several items will be discussed in the next Committee Meeting.

11. ATTORNEYS REPORT - None

12. UNFINISHED BUSINESS - None

13. COMMISSIONER COMMENTS/ANNOUNCEMENTS

Commissioner Schedin told the board that he has a boat for sale that might fit the needs of the Maintenance Dept.

Commissioner Ruvoli commented that the 4th of July celebration was well attended. He said that the 5K Short Run went very well and staff did a great job. He attended the Frankfort Village Board

Meeting where he promoted the FPD *50 Years of Fun*. He also mentioned that FPD is working with Williams Architects in regards to the Founders Center.

Commissioner Bickett thanked the Board for their support.

Commissioner Rak said 4th of July was awesome and the staff did a great job.

Commissioner Feehery said that he had a great time at the 4th of July celebration.

Commissioner Reilly told Ed that his staff is doing a good job with all the challenges that they face. He complimented the staff on the *5K Short Run on a Long Day*. He congratulated Ryne on his marriage.

14. EXECUTIVE SESSION None

15. ADJOURNMENT – ***President Barz asked for a motion adjourn the Frankfort Park District Board of Commissioners Regular monthly meeting of July 11, 2017 at 7:27 p.m. Commissioner Feehery so moved and Commissioner Reilly seconded the motion. Hearing no objections all present voted Aye. Motion passed by a voice vote.***

Respectfully submitted,

Mary T. Strand
Board Minutes Secretary