

FRANKFORT PARK DISTRICT
BOARD OF COMMISSIONERS REGULAR
MEETING TUESDAY, JANUARY 10, 2017
140 OAK STREET, FRANKFORT, IL 60423

MINUTES

1. CALL TO ORDER

President Barz called the meeting to order at 6:30 p.m.

2. ROLL CALL

PRESENT: Commissioner Barz
Commissioner Reilly
Commissioner Feehery
Commissioner Farina
Commissioner Ruvoli
Commissioner Schedin

ABSENT: Commissioner Rak

3. The Pledge of Allegiance was RECITED.

4. APPROVAL OF THE AGENDA – Approved as presented.

5. CONSENT AGENDA – Items on the consent agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests in which event, the item will be removed from the Consent Agenda and will be considered separately. President Barz asked for a motion to approve the consent agenda noting a correction on the Executive Minutes. Commissioner Farina was not present.

A. Approval of the Regular Meeting Minutes of December 13, 2016

B. Approval of the Executive Meeting Minutes of December 13, 2016

Commissioner Feehery so moved and Motion seconded by Commissioner Reilly. A roll call vote was taken.

Aye: (6) Ruvoli, Feehery, Barz, Reilly, Farina, Schedin

Nay: (0)

Abstain: (0)

Absent: (1) Rak

Motion approved.

6. APPROVAL OF BILLS - President Barz asked for a motion to approve the bills. Discussion was held.

Commissioner Reilly made a motion to approve December 2016 payables in the amount of \$73,895.87 and January 2017 payables in the amount of \$127,288.83. Motion seconded by Commissioner Schedin. There being no further questions or comments, a roll call vote was taken.

Aye: (6) Feehery, Barz, Reilly, Farina, Schedin, Ruvoli

Nay: (0)

Abstain: (0)

Absent: (1) Rak

Motion approved.

7. CITIZENS COMMENTS – Phil Simmons asked for clarification on the Tax Levy. He also discussed the need for new members on Operation Playground committee and asked for any recommendations.

CORRESPONDENCE – None

8. PRESIDENT'S REPORT –

- President Barz wished everyone a Happy New Year.
- He noted that the sled hill looked like it had been used extensively.
- He made sure that efforts were underway for plans for the 50th Anniversary.

9. EXECUTIVE DIRECTOR REPORT

Executive Director Hassett noted the following from her written report:

- The next committee meeting is January 31, 2017.
- Director Hassett informed the Board that she had hired Ed Newton as Superintendent of Buildings and Grounds. He will start on January 11th. Gina and the staff will help him to get him familiar with the properties and projects that were already scheduled.
- The 2016 Tax Levy and Apportion Resolution, approved at the December 13th meeting, were filed with Will and Cook Counties.
- All Commissioners who indicated that they are attending the IAPD/IPRA Conference have been registered. On January 21st President Barz will be installed as President of the Illinois Association of Park Districts.
- Four candidates submitted petitions for the 4-year term and one candidate petitioned for the 2-year term in the 2017 April Consolidated Election. The staff has submitted certification of the ballot to both Will County and Cook County Clerks.

A. Approval of 2017 Meeting Schedule. A copy of the schedule was in the Board's packets. ***The motion was made by Commissioner Farina and seconded by Commissioner Reilly. There being no questions or comments, a roll call vote was taken.***

Aye: (6) Barz, Reilly, Farina, Schedin, Ruvoli, Feehery,

Nay: (0)

Abstain: (0)

Absent: (1) Rak

Motion approved.

B. Travel Expenses for IAPD/IPRA Conference – Gina included a memo in the Board's packets highlighting the approved expenses and reimbursements per the ordinance.

10. COMMITTEE REPORTS

A. SPECIAL RECREATION – EXECUTIVE DIRECTOR HASSETT

a) Board meeting was today (01-10-2016).

- 1) LWSRF is looking for new members. They are in need of four. The Foundation donated \$35,000 to LWSRA at today's meeting.

B. FINANCE –BUSINESS MANAGER KMAN/ COMMISSIONER FARINA

- 1) Ryne informed the Board the IMRF employer contribution went down to 9.6%. This is a decrease of 1.5%
- 2) The staff is looking to utilize additional components of Active Net software that will require training.

C. BUILDINGS AND GROUNDS REPORT – DIRECTOR HASSETT/COMMISSIONER REILLY

- a. Over fifty Christmas Trees have been recycled.
- b. A control board on the rooftop heating unit was repaired in late December. The contractor also made a repair to the heater in the gym storage area.
- c. Some of the trees and shrubs that were on hand were planted by a contractor.
- d. A digital component of the roof heating unit was replaced December 28th.
- e. The staff made repairs to drywall at the Puent Building. Damage was due to water seepage.
- f. The Ice Rinks have been used when the weather is conducive. Skates are rented at the Founders Center for a week at a time.
- g. Pricing to replace the Michelle Bingham plaque is being sought by the staff.
- h. Snow removal has gone well.
- i. Seasonal staff have completed several maintenance projects that were put on hold during busy months.

D. RECREATION REPORT – SUPT. PROPER/COMMISSIONER SCHEDIN

- a. The Winter/Spring Brochure registration started on December 26th for residents and January 3rd for non-residents.
- b. Youth Basketball League practice is in full swing with the first game scheduled January 21. There are 208 registered participants and 24 volunteer coaches.
- c. The annual Winter on The Green event is scheduled for Saturday January 14.
- d. Registration for the fall Preschool program will begin on February 6th. An open house is scheduled for February 4th and April 22nd.
- e. The staff is working on ideas for the 50th Anniversary of the FPD. They requested memories and photos from residents. Park Parties are being planned based on the 70's, 80's, and 90's.
- f. The basketball court is being used for various activities, including pickle ball, jazzercise and volleyball.

E. PUBLIC RELATIONS REPORT - EXECUTIVE DIRECTOR HASSETT/COMMISSIONER RAK

- a. The staff did a great job on the promotion and handling of the Polar Express Storytime Train.
- b. Many of the events and promotions were covered in social media and the press. A list of the PR items was included in the report.
- c. The news media reached out to FPD to include an article on our 50th Anniversary.

F. PLANNING REPORT – EXECUTIVE DIRECTOR HASSETT/COMMISSIONER FEEHERY

- a. The playground at Stone Creek will be on the agenda in February for approval of the purchase of equipment and final planning stages.

11. ATTORNEY'S REPORT – Director Hassett mentioned that information in the commissioners' packets included the resolution of a legal matter.

12. UNFINISHED BUSINESS – None

13. COMMISSIONER COMMENTS/ANNOUNCEMENTS

- Commissioner Schedin complimented Maurice Sullivan on the Youth Basketball program. It is very well run and the website is always current with the next scheduled game. She received positive feedback from other parents.
- Commissioner Ruvoli attended the December Frankfort Village Board Meeting. They are looking to replace 2 members of their Planning Commission. He summarized the rest of the meeting. During the public portion of the meeting he informed the Village of various programs and activities of the FPD. He also thanked the staff for all the planning and detailed information for the upcoming conference. He wished everyone Happy New Year.
- Commissioner Farina commented the science program being offered and discussed having a reciprocal agreement with nearby park districts for non-resident fees. An agreement of this nature would allow for residents to attend programs that are being offered at another location for the resident rate.

14. **ADJOURNMENT - *Commissioner Reilly moved to adjourn the Frankfort Park District Board of Commissioners monthly meeting of November 8, 2016 at 7:05 p.m. Motion seconded by Commissioner Farina. Motion passed by a voice vote.***

Respectfully submitted,

Mary T. Strand
Board Minutes Secretary