FRANKFORT PARK DISTRICT
BOARD OF COMMISSIONERS REGULAR
MEETING TUESDAY, MAY 10, 2016
140 OAK STREET, FRANKFORT, IL 60423

MINUTES

1. CALL TO ORDER

President Reilly called the meeting to order at 6:30 p.m.

2. ROLL CALL

PRESENT: Commissioner Reilly
Commissioner Feehery
Commissioner Ruvoli
Commissioner Barz
Commissioner Farina
Commissioner Schedin
Commissioner Rak

ABSENT: None

3. The Pledge of Allegiance was said.

4. APPROVAL OF THE AGENDA – Approved as presented.

5. CONSENT AGENDA - Minutes of the Regular Meetings, Executive Meetings, and Special Meetings of March, April and May of, 2016, were presented for approval. Commissioner Barz asked that the names of the interviewees be omitted from the Executive Meetings Minutes. It was discussed and the general consensus was to keep them on there.

Commissioner Feehery moved to approve the minutes of the following:
A. Executive Session Meeting Minutes of March 8, 2016
B. Special Meeting Minutes of March 29, 2016
C. Regular Board Meeting Minutes of April 12, 2016
D. Special Meeting Minutes of April 19, 2016
E. Executive Session Meeting of April 19, 2016
F. Special Meeting Minutes of April 25, 2016
G. Executive Session Meeting of April 25, 2016
H. Committee Meeting of April 26, 2016
I. Executive Session Meeting of April 26, 2016
J. Special Meeting Minutes of April 27, 2016
K. Executive Session Meeting of April 27, 2016
L. Special Meeting Minutes of May 2, 2016
M. Executive Session Meeting of May 2, 2016

Motion seconded by Commissioner Farina. A roll call vote was taken.

Aye: (6) Ruvoli, Feehery, Schedin, Farina, Rak, Reilly
Nay: (1) Barz
Abstain: (0)
Absent: (0)

Motion approved.
6. APPROVAL OF BILLS

The bill for the soil borings and the tour were discussed.

Commissioner Barz made a motion to approve payables in the amount of $180,073.99. Motion seconded by Commissioner Schedin. There being no further questions or comments, a roll call vote was taken.

Aye: (6) Feehery, Schedin, Barz, Rak, Ruvoli, Reilly  
Nay: (0)  
Abstain: (1) Farina  
Absent: (0)  

Motion approved.

7. CITIZENS COMMENTS – Phil Simmons and David McDonald, Operation Playground, made comments on the outdoor exercise equipment at Old Plank Trail and Bingham Park. They complimented Sandy on her involvement. Discussion was held regarding the placement and types of equipment that are being proposed along with the costs. The bench that an Eagle Scout had put in the park years ago was refurbished by his father. A recognition plaque/sign will be placed at the site to show acknowledgement of Operation Playground. The approximate cost will be $15,000.

Mr. Simmons reminded the Board that the Maintenance Day at Fort Frankfort is Saturday, May 14 and they are in need of student volunteers.

8. EXECUTIVE DIRECTOR'S REPORT

- Community Center Project – Update. The survey letters went out May 9th. Stacy Proper told the Board that some of the Open House was held on May 4th and President Reilly and Commissioner Barz were in attendance to answer questions and talk about the project. Attendees expressed their suggestions and concerns about the project. The Board discussed the feedback received at the Open House.
- The Lease Agreement between the Village of Frankfort and Frankfort Park District is on the agenda for approval. The Village approved a 15 year term.
- There are 20 Community Garden Plots signed up for. President Reilly will pay for plot #21 for the Children’s Museum. There was a meeting on April 28th with some of the people who signed up to discuss the rules and guidelines for the 20’ by 20’ plots. They will be ready May 15th.
- Miscellaneous –
  1. Parks Day – Stacy reported that the staff received a lot of good info at the session. It was well attended.
  2. Committee Meeting – The discussion for the next Committee Meeting, May 24, will be the Community Center Project Surveys. Many should be returned by the Committee Meeting.

9. COMMITTEE REPORTS

A. SPECIAL RECREATION – INTERIM EXECUTIVE DIRECTOR PROPER
   a. Board meeting was today (05-10-2016).
   b. The annual budget was approved.
   c. Special Olympics events are in progress.
   d. Programs are being added and/or expanded with increased participation.

B. FINANCE – COMMISSIONER FARINA/BUSINESS MANAGER KMAN
   a. Financial fund balances, revenue and expenses were in the Boards packets and Commissioner Farina requested that Ryne look into some of the funds.
   b. PUBLIC HEARING - President Reilly asked for a motion to go into a Public Hearing regarding the 2016-2017 Budget and Appropriations. At 7:12 p.m. Commissioner Barz so moved and Commissioner Feehery seconded it. Motion passed by a voice vote.
c. **PUBLIC HEARING** - There being no comments or discussion President Reilly asked for a motion to close the Public Hearing. 
   
   *At 7:13 Commissioner Barz so moved and Commissioner Farina seconded it. Motion passed by a voice vote.*

   
d. **2016-2017 BUDGET & APPROPRIATIONS ORDINANCE** – President Reilly asked for a motion to approve the budget AND Appropriations Ordinance. Discussion of the Community Center Project as it applies to the budget and changes that can be made by amendment was held.

   *Commissioner Farina made a motion to approve the 2016-2017 Budget and Appropriations Ordinance. Commissioner Barz seconded the motion.*

   
   Aye: (6) Schedin, Barz, Farina, Rak, Feehery, Reilly
   
   Nay: (1) Ruvoli
   
   Abstain: (0)
   
   Absent: (0)

   *Motion approved.*

   
e. **AUDIT PROPOSAL** – President Reilly asked for a motion to approve the Audit Proposal by Hearn & Associates, P.C.

   *Commissioner Farina so moved and Commissioner Barz seconded the motion.*

   
   Aye: (7) Barz, Farina, Rak, Ruvoli, Feehery, Schedin, Reilly
   
   Nay: (0)
   
   Abstain: (0)

   *Motion approved.*

C. **BUILDINGS AND GROUNDS REPORT – SUPT. STUNDINGS/COMMISSIONER BARZ**

   a. Sandy told the Board that Baseball and Softball have begun their season. The Softball League awarded their President’s Award to Tom Carstens.

   b. The 5K Cancer Run is on Sunday at Commissioners Park.

   c. Sandy has received calls regarding algae in the ponds around town. Treatments will begin soon. Discussion was held on fountains for ponds.

   d. Sandy reported on the Key System that has been installed throughout the park facilities. She is creating a list of all who have keys. Discussion was held.

   e. Some of the seasonal staff began work this week. Rain and safety gear is supplied.

   f. Sandy placed an order with Green Glen Nursery. She varied the plantings and it was suggested to also patronize Golden Gate Nursery in the future.

D. **RECREATION REPORT – SUPT. PROPER/COMMISSIONER SCHEDIN**

   a. The Summer Brochure is out and registration is steady. New camps are being offered.

   b. Wiffle Ball Golf Tournament will be on June 25th in Commissioners Park.

   c. Mother/Son Bowling event on May 6th with 47 participants.

   d. The dance recital was on May 8th at LWE.

   e. Splash Park will open Memorial Day weekend. Water is being tested and the concession stand is being prepared.

   f. The Pre-school will be graduating next Thursday.

   g. We are holding a Kids Garage Sale Saturday May 14th with 17 sellers.

E. **PUBLIC RELATIONS REPORT - INTERIM DIRECTOR PROPER/COMMISSIONER RAK**

   a. Katy highlighted articles and ads pertaining to Frankfort Park District that were featured in various publications and social media.
F. PLANNING REPORT- INTERIM DIRECTOR PROPER/COMMISSIONER FEEHERY – The Lease Agreement had the term of the lease changed to 15 years.

Commissioner Feehery made a motion to approve the Village of Frankfort/Frankfort Park District Old Plank (parcel) Trail Lease Agreement. Commissioner Farina seconded the motion. There being no questions or comments, a roll call vote was taken.

Aye: (7) Farina, Rak, Ruvoli, Feehery, Schedin, Barz, Reilly
Nay: (0)
Abstain: (0)
Absent: (0)

Motion approved.

10. ATTORNEY'S REPORT - None

11. UNFINISHED BUSINESS – None

12. COMMISSIONER COMMENTS/ANNOUNCEMENTS

- Commissioner Schedin thanked Operation Playground. She also thanked Stacey for taking over temporarily as Director.
- Commissioner Feehery stated that Operation Playground is a wonderful idea. Joining with the Village of Frankfort to create a fitness policy should be pursued.
- Commissioner Ruvoli thanked the staff for all they did to prepare for the Open House. He congratulated Operation Playground on their involvement in bringing the fitness station to Frankfort Park District.
- Commissioner Rak said she is also excited about the Operation Playground plans and thanked the staff for the well-organized Open House.
- Commissioner Farina thanked Operation Playground for their donation. She complimented Stacy, Sandy and Ryne for all they are doing while the search for a new Executive Director is taking place. She complimented Miss Sharon in the Pre-School as a strong staff member.
- Commissioner Barz attended the Frankfort After Hours which was moderately attended and thanked the staff for setting it up. He suggested a few ideas to heat the water for the Splash Park. He suggested that a Build-a-Rocket event be added to one of the Summer Camps activities. He attended the Legislative Conference and learned a lot. IAPD did a wonderful job describing grant programs. He thanked the staff for attending Parks Day and thanked the commissioners who attended the Open Houses. Commissioner Barz also thanked the staff for keeping things going since Mr. Carstens left. He complimented Operation Playground on the great job they are doing with the Fitness Equipment and all of their past projects as well.
- Commissioner Reilly told Mr. Simmons and Mr. McDonald that he appreciates all of his ideas that lead to the success of the park district. It was suggested that the Task Force help promote the Community Center Project to help get the word out and combat some of the negative comments. He complimented the staff on going above and beyond during the time that the Park District is running without an Executive Director. He wants them to know that he appreciates all they are doing to keep everything on track. He complimented the staff on getting the posters for the Open House at the last minute. Commissioner Reilly also thanked the Commissioners for their input and support during this time. On a personal note he invited all present to attend his dental office Open House on May 11th at 5:00 p.m.

13. EXECUTIVE SESSION - Commissioner Feehery made a motion to go into Executive Session at 7:44 p.m. for the purpose of discussing: The purchase or lease of real estate for District use 5 ILCS 120(2)(5); setting a price for sale or lease of District-owned real estate 5 ILCS 120/2(c)(6); Personnel 5 ILCS 120/2(c)(1); imminent, probable, or pending litigation 5ILCS129/2(2)(c)(11). Commissioner Barz seconded the motion. Motion passed by a voice vote.

OPEN SESSION – Commissioner Feehery made a motion to return to Open Session at 8:25 p.m. and Commissioner Rak seconded the motion. Motion passed by a voice vote.
14. MISCELLANEOUS - Commissioner Barz brought up the lack of water at the Community Garden Plots. Discussion was held. It was discussed to run a small water line from the Bark Park. It will be looked at.

15. ADJOURNMENT - Commissioner Feehery moved to adjourn the Frankfort Park District Board of Commissioners monthly meeting of May 10, 2016 at 8:32 p.m. Motion seconded by Commissioner Rak. Motion passed by a voice vote.

Respectfully submitted
Mary T. Strand
Board Minutes Secretary